

## AMENITIES COMMITTEE

### Minutes of the Meeting in the Large Hall of the Town Hall, Calne On Monday 25<sup>th</sup> February 2019

**PRESENT:** Cllr Glenis Ansell – Town Mayor (Ex officio)  
Cllr Robert Merrick – Deputy Town Mayor (Ex officio)  
Cllr Declan Boore – Vice Chair  
Cllr John Bennett  
Cllr Heather Canfer – Chair  
Cllr David Conway  
Cllr Howard Marshall  
Cllr Mark Mewett (arrived 18:37)

**OFFICERS:** Jeannette Young – Director of Council Services  
Stuart West – Head of Operations  
Kevin Whitehorn – Head of Leisure  
Natasha Griffin – Committee Clerk

**PRESS & PUBLIC:**

**PUBLIC PARTICIPATION:**

None

#### **67/18 APOLOGIES**

Cllr Rich Jones and Cllr Ian Thorn.

#### **68/18 DECLARATIONS OF INTEREST**

None

#### **69/18 MINUTES**

It was proposed by Cllr Boore, seconded by the Town Mayor, Cllr Ansell and

**RESOLVED** to approve the minutes of the meeting of the Amenities Committee held on Monday 10<sup>th</sup> December 2018 having been circulated, and were signed by the Chair.

#### **70/18 WORKING GROUP MINUTES**

##### **70/18.1 Castlefields Canal and River Park Association – CARP**

Members received the notes from the meeting held on 17<sup>th</sup> January 2019.

## 71/18 Reports and Recommendations

### 71/18.1 Football Goals Replacement

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Cllr Boore and

**UNANIMOUSLY RESOLVED** to approve the purchase of the three sets of replacement goals with match funding of £2,000.00 from The Football Foundation. Remaining £3,592.00 to be used from the Equipment Replacement Budget 215/4903.

### 71/18.2 Allotment Rents

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Cllr Marshall and

**UNANIMOUSLY RESOLVE** to approve an across the board annual allotment rental increase of 2% per sq. metre for the period April 2019 to end of March 2020.

**AND**

**RESOLVED** to delegate authority to the Head of Business in conjunction with the Head of Operations to terminate allotment tenancies in line with the tenancy agreement terms and conditions where there is a clear breach, or requests for improvement have not been carried out.

### 71/18.3 Community Copse

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Cllr Conway and

**UNANIMOUSLY RESOLVED** that the Town Council will support the creation of a community copse adjacent to Castlefields and will be prepared to enter into a 100-year lease with Bowood Estate at a peppercorn rent on the understanding that a community led group including members of the Calne Area Parish Forum take on the management of the copse. (refer to Policy & Resources Committee for approval of the lease).

**AND**

The Town Council will support the setup of the copse by underwriting the cost of obtaining planning consent and drafting the lease with the Bowood Estate. (Budgetary cost £1,000 to be taken from 105-4159 Legal & Professional and refer to Policy & Resources Committee for approval)

**71/18.4 Installation of Maintenance Gates to Small-sided court**

It was proposed by Cllr Conway, seconded by Deputy Town Mayor, Cllr Merrick and

**UNANIMOUSLY RESOLVE** to approve the installation of the maintenance gates and award the contract to Company 2. To be funded from Earmarked Reserves AWGP Maintenance 904-9202.

**71/18.5 Provision of new earth matting for Town Hall lightning protection**

It was proposed by Cllr Marshall, seconded by Cllr Boore and

**UNANIMOUSLY RESOLVE** to approve the contents of this report and allocate funding of £3500.00 to be taken from Earmarked Reserves, Amenities, 902-9057.

**71/18.6 Town Hall Working Group – Terms of Reference**

It was proposed by Cllr Boore, seconded by Cllr Canfer and

**UNANIMOUSLY RESOLVED** to approve the attached terms of reference for the Town Hall Working Group.

**AND**

To nominate Cllr Marshall for membership to the Town Hall Working Group.

**72/18 Budget and Reserves**

Members noted the budget and reserves.

**73/18 Strategic Action Plan**

Members noted the action plan.

It was confirmed that the bid to Heritage Lottery Enterprise Fund for redevelopment of the whole Town Hall complex remains on hold.

The status of the Heritage Quarter Steering group was discussed and it was confirmed that it had not been suspended. The Heritage Quarter Steering Group will be on the next Full Council agenda for discussion.

The status of 'Skate Park Phase 2' remains on-going however funding must be started before progress can continue.

**74/18 Confidential Session**

It was proposed by Cllr Boore, seconded by Town Mayor, Cllr Ansell and

**RESOLVED** that in view of the sensitive nature of the business to be transacted, that the public be excluded, and they are instructed to withdraw.

Public Meeting Closed at: 18:58

**75/18 Confidential Minutes**

It was proposed by Cllr Boore, seconded by Town Mayor, Cllr Ansell and

**RESOLVED** to confirm, as a true record, the Confidential Minutes of the meeting of the Amenities Committee held on Monday 10<sup>th</sup> December 2018 and were signed by the Chair.

**76/18 Recreation Ground Working Group**

Members received the notes from the Recreation Ground working group meetings held on 28<sup>th</sup> January 2019 and 5<sup>th</sup> February 2019.

The Meeting Closed at: 19:08

Signed.....

Dated.....