

## AMENITIES COMMITTEE

### Draft Minutes of the Meeting in the Large Hall of the Town Hall, Calne On Monday 4<sup>th</sup> September 2017

**PRESENT:** Cllr Tony Trotman – Town Mayor (Ex officio)  
Cllr Howard Marshall – Deputy Town Mayor (Ex officio)  
Cllr John Bennett  
Cllr Declan Boore  
Cllr Heather Canfer (Vice-Chair)  
Cllr David Conway  
Cllr Terry Couchman  
Cllr Rich Jones  
Cllr Ian Thorn  
Cllr Greg Widger (Chair)

IN ATTENDANCE: Cllr John Boaler

**OFFICERS:** Jeannette Young – Acting Proper Officer  
Kevin Whitehorn – Head of Leisure and Events (left meeting at 20:05)  
Mark Edwards – Business Support Officer

#### **PRESS & PUBLIC:**

There were three members of the public in attendance.

Mr Barry Ayres presented a petition on behalf of Station Meadows residents in support of the provision of a dog waste bin. The request is to address the number of dog fouling incidents and left and discarded bagged dog poo in the area. This poses a risk to young children. Mr Ayres had contacted Wiltshire Council and the Calne Area Board about the issue.

Cllr Widger thanked Mr Ayres for attending and agreed to bring forward the two reports on litter and dog bins

#### **18/17 ELECTION OF PROPER OFFICER**

The Chair reminded members that whilst Jeannette Young has agreed to assume the role of Acting Proper Office, she is not CILCA trained and has no legal or financial qualification in this sector. Jeannette may be unable to answer some questions from members at meetings, however, she will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

It was proposed by the Deputy Town Mayor - Cllr Marshall, seconded by the Town Mayor - Cllr Trotman and

**UNANIMOUSLY RESOLVED** to elect Jeannette Young, Acting Town Clerk, as Proper Officer for this meeting.

#### **19/17 APOLOGIES**

No apologies

## **20/17 DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Cllr Trotman - Unitary Member of Wiltshire Council.

Cllr Conway – Recreation Club - he would leave the meeting for this item - and not take part in any conversation or subsequent vote.

## **21/17 MINUTES**

It was proposed by Cllr Canfer, seconded by Cllr Boore and

**UNANIMOUSLY RESOLVED** to approve the minutes of the meeting of the Amenities Committee held on Monday 5<sup>th</sup> June 2017 having been circulated, and were signed by the Chair.

## **22/17 POTENTIAL PURCHASE OF REPLACEMENT RIDE-ON-MOWER & REPLACEMENT VEHICLE**

Cllr Bennett queried if the new mower would be able to cope with any new assets including verges which could be transferred to the Town Council.

It was proposed by the Deputy Town Mayor - Cllr Marshall, seconded by Cllr Widger and

**UNANIMOUSLY RESOLVED** to approve the funding of up to £30,000 for the ride on mower and vehicle from Ear Marked reserves 902-9057 subject to the new equipment having due regard for additional work which may come from the devolution of assets from Wiltshire Council.

## **23/17 STRATEGY FOR THE PROVISION OF DOG & LITTERBINS**

The report from Stuart West, Head of Operations, was considered and Members discussed the current arrangements, Wiltshire Council's current position in relation to provision of bins and the cost and impact on the Town Council of additional demands on budget and staff resources.

Members were aware that this is a key issue for local residents and that it was something that the Town Council was able to address through the provision of bins.

It was proposed by Cllr Thorn, seconded by the Deputy Town Mayor – Councillor Marshall and

### **UNANIMOUSLY AGREED to**

- a) Resolve to provide replacement Wiltshire Council bins at a capital cost to the town council
- b) Resolve to consider on a site by site basis the provision of and maintenance of bins on land not owned or maintained by the town council at an ongoing cost to the council.
- c) Resolve to ask that all future bins are labelled as being provided by Calne Town Council.
- d) Resolved to take funding from Earmarked Reserves and General Reserves to create a budget figure of £2000 and have a separate line in the budget report for monitoring purposes.

## **24/17 PROVISION OF DOG BIN AT STATION MEADOWS**

A discussion took place about the installation of a dual use bin at a point to be agreed at the westerly end of the Station Meadows development.

It was proposed by Cllr Thorn, seconded by the Deputy Town Mayor – Cllr Marshall and

**UNANIMOUSLY APPROVED** to agree to install a dual use bin at Station Meadows funded from the budget agreed for waste bins.

## **25/17 CYCLE PATH ACROSS THE RECREATION GROUND**

The Town Mayor, Cllr Trotman introduced the request on behalf of the S106 Working Group. Funding would come from the S106 agreement from the Sandpit Lane development. A proposal to route along The Glebe is not possible as the path isn't wide enough to be extended.

Members asked about any impact on the use of the Recreation Ground, welcomed the introduction of safe route but asked that consideration is given to adequately marking the track for dual use.

It was proposed by Cllr Conway, seconded by Cllr Canfer and

**APPROVED** to support the proposed indicative route subject to establishing if any byelaw or covenants are in place, providing appropriate signage on the route for shared use and to establish a budget figure for future maintenance costs associated with the upkeep of the shared space.

Cllr Trotman abstained from the vote

## **26/17 ALLOTMENTS – MOTION WITH NOTICE**

Cllr Boaler introduced his motion with notice and explained the need for allotments in Calne. Cllr Widger explained that this was something that the previous Council supported and had investigated.

It was proposed by Cllr Bennett seconded by Cllr Conway and agreed to recommend to Full Council

**UNANIMOUSLY RESOLVED** to recommend to Full Council on 26<sup>th</sup> September investigate the purchase or lease of land in the town to create additional allotments.

## **27/17 PRIESTLEY GROVE**

A discussion took place about community use of the site and the potential to include allotments. The potential use of the building was also discussed.

It was proposed by the Deputy Town Mayor - Cllr Marshall, seconded by Cllr Bennett and

**UNANIMOUSLY RESOLVED** to submit an expression of interest and recommend to the Full Council meeting on 26<sup>th</sup> September that Calne Town Council develop a business case for the site.

### **28/17 WILTSHIRE & BERKSHIRE CANAL TRUST**

The appeal was discussed by Members. It was proposed by the Deputy Town Mayor – Cllr Marshall, seconded by Cllr Widger and

**UNANIMOUSLY RESOLVED** not to award an increase in subscription but to advise the Canal Trust that should a Calne specific project be planned then the Town Council would consider whether grant funding could be offered.

### **29/17 BANK HOUSE WATER INGRESS**

The update report on progress with work at Bank House was noted.

### **30/17 WORKING GROUP NOTES**

**Skatepark Working Group** :- Cllr Marshall agreed to arrange a meeting of the group to discuss concerns about loud music and anti social behaviour with a view to meeting with the Bowl Group at the Skate Park.

**Sports Facilities Working Group** – Notes from the meeting on 14<sup>th</sup> August were received.

**Britain In Bloom Working Group** - Notes from meetings on 12<sup>th</sup> June, 3<sup>rd</sup> July and 14<sup>th</sup> August 2017 were noted.

**Heritage Quarter Steering Group** – Cllr Trotman advised that the group had met and would ask for minutes to be supplied.

### **31/17 CARP AGM MINUTES AND REPORTS**

The minutes and report from the Annual General Meeting on 20<sup>th</sup> July 2017 were received and noted.

### **32/17 HERITAGE CENTRE TRUST MINUTES**

The meeting minutes of 11<sup>th</sup> April and 20<sup>th</sup> June 2017 were received and noted.

### **33/17 AMENITIES COMMITTEE BUDGET**

The budget and earmarked reserves were noted.

### **34/17 CONFIDENTIAL SESSION**

Proposed by Cllr Conway seconded by the Town Mayor – Cllr Trotman and

**UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted, that the public be excluded, and they are instructed to withdraw.

### **35/17 CONFIDENTIAL MINUTES**

Proposed by Cllr Bennett, seconded by the Cllr Jones and

**RESOLVED** to confirm, as a true record, the Confidential Minutes of the meeting of the Amenities Committee held on Monday 5<sup>th</sup> June 2017 and were signed by the Chair.

Cllr Conway abstained from this vote,

### **36/17 URGENT MATTERS COMMITTEE DECISION**

Members noted the decision of the Urgent Matters Sub Committee in relation to obtaining legal advice in relation to the Recreation Club lease.

Cllr Conway left the meeting

### **37/17 RECREATION CLUB**

Members reviewed the advice received and agreed to make a recommendation to Full Council on 26<sup>th</sup> September 2017.

Proposed by Cllr Jones, seconded by the Deputy Town Mayor – Cllr Marshall

UNANIMOUSLY AGREED to make a recommendation to the Full Town Council meeting on 26<sup>th</sup> September in relation to the rent valuation.

Cllr Conway re-joined the meeting.

### **38/17 BEVERSBROOK**

Members received an update on the progress with the review of the overage case.

The Meeting Closed at 20:23