

AMENITIES COMMITTEE

Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne on Monday 26 October 2015

PRESENT: Councillor H R Marshall – Town Mayor (Ex-officio)
Councillor A J Trotman - **Chair**
Councillor D I Conway – **Vice-Chair**
Councillor C M R Boase
Councillor D J Davies – *Substitute for Councillor Dr J Reid (6.45pm)*
Councillor R J Stigwood
Councillor D L Warnett – *Substitute for Councillor P M Redmond*

IN ATTENDANCE: Councillor Mrs G J Ansell – Chair of Finance Working Group
Councillor A K Hill (6.52 pm)

OFFICERS: Mrs L A Roberts – Town Clerk
Mrs A Cawkwell – Finance & Committee Officer

29/15 APOLOGIES

Apologies had been received from the Deputy Town Mayor, Councillor Rounds, Councillor Redmond who was substituted by Councillor Warnett, Councillor Dr Reid who was substituted by Councillor Davies and Councillor Denley.

30/15 DECLARATIONS OF INTEREST

There were no declarations of interest received.

31/15 MINUTES

With reference to Minute No. 23/15, Festive Lighting Display, it was identified after the meeting that this budget falls within the Town Development and Planning budget and is not part of the Amenities Budget. This item has now been referred to the correct committee.

With the above amendment the Minutes of the meeting of the Amenities Committee held on Monday 7 September 2015, having previously been circulated, were confirmed as a correct record and signed by the Chair.

32/15 AMENITIES COMMITTEE BUDGET 2016-17

32.1 Notes of the Finance Working Group Meeting – The notes of the Finance Working Group meeting held on 12 October 2015 were noted.

32.2.1 Amenities Budget

Members discussed the budget and a few queries were raised which required further clarification.

32.2.2 Town Hall Budget

A query was raised concerning the Bar as there seemed to be an increase in the expenditure budget, however, this was not reflected with an increase in the budget for income. This was also the case for the bar at Beversbrook and the Committee requested further information.

There was also a question concerning the charges for tea and coffee at Beversbrook as these were considered rather low and may need to be reviewed.

32.2.3 Beversbrook Budget

There were a few areas which needed further clarification from the Beversbrook Centre Manager. It was agreed that those points should be addressed to the Beversbrook Facilities Manager and that a meeting with the Manager and Finance Working Group is arranged to discuss the points raised.

In response to a query regarding the time-line for the installation of the All Weather Pitch the Town Clerk advised that she was hoping to receive a start date shortly but it was doubtful that work would commence before the spring. It therefore would be sensible to reduce the income and expenditure budget for this cost centre. It was suggested by the Town Clerk that the income and outgoings were set at £9,500 each which would have no effect on the budget. This was agreed by the Committee.

32.2.4 Summary Budget

The Summary Budget would need to be approved after the above queries had been resolved as they could have an impact on the Summary Budget.

33/15 UPDATE ON THE PROGRESS OF THE ASBESTOS REGISTER

The report of the Outdoor Services and Facilities Manager, which is attached to and forms part of these Minutes, was noted by members.

34/15 MONIES ACCRUED FROM FIXED PENALTY NOTICES

The report of the Outdoor Services and Facilities Manager, which is attached to and forms part of these Minutes, was noted by members.

It was proposed by the Councillor Conway, seconded by Councillor Boase and

UNANIMOUSLY RESOLVED that any monies accrued by the Fixed Penalty Notices scheme are used to offset the on-going cost of administration and publicity of the scheme.

35/15 REPLACEMENT OF RENAULT TIPPER WN05 WPP

The report of the Outdoor Services and Facilities Manager, which is attached to and forms part of these Minutes, was discussed by members.

It was proposed by Councillor Conway, seconded by Councillor Warnett and

UNANIMOUSLY RESOLVED to approve the part-exchange of the Renault Tipper and the purchase a new vehicle to be funded from Earmarked reserves, 902-9057, with a total of no more than £20,000 taken from reserves.

36/15 APPLICATION FOR A DOG SHOW TO BE HOSTED IN CALNE

Members were in agreement with a Dog Show at the Recreation Ground and Hill Croft Field provided there would be no cost to the Council. There was, however, concern about parking and the cleaning up afterwards. The necessary insurances would need to be in place before this event could be held and a returnable deposit would need to be paid in advance.

It was therefore proposed by Councillor Warnett, seconded by Councillor Conway and

UNANIMOUSLY RESOLVED to grant permission for a Dog Show to be held at the Recreation Ground and Hill Croft Field in August 2016, and that a returnable deposit should be sought from the organiser in the event of any work or clearing up which may be required following the show.

37/15 CASTLEFIELDS CANAL AND RIVER PARK ASSOCIATION

The Minutes of the Annual General Meeting held on 16 July 2015 and the Committee meeting held on 17 September 2015 were noted.

38/15 BRITAIN IN BLOOM

The notes of the meeting held on 12 October 2015 were noted.

The meeting closed at 8.05 pm.