

## AMENITIES COMMITTEE

### Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne On Monday 12 December 2016

**PRESENT:** Councillor T W B Rounds – **Town Mayor** (Ex officio)  
Councillor Mrs G J Ansell  
Councillor H E Canfer  
Councillor H R Marshall – **Chair**  
Councillor P M Redmond

**OFFICERS:** Mrs Jeannette Young – Acting Proper Officer  
Mrs Clare Harris – PA to the Town Clerk

#### **PRESS & PUBLIC:**

There were no members of the press or public in attendance.

#### **37/16 ELECTION OF A PROPER OFFICER**

It was proposed by Councillor Marshall, seconded by the Town Mayor, Councillor Rounds and

***UNANIMOUSLY RESOLVED** to elect Mrs Jeannette Young, Community Services Manager as Proper Officer for this meeting.*

The Chair reminded members that whilst Jeannette Young has agreed to assume the role of Acting Proper Office in the Town Clerk's absence, she is not CILCA trained and has no legal or financial qualification in this sector. Jeannette may be unable to answer some questions from members at meetings however, she will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

#### **38/16 APOLOGIES**

Apologies were received from the Deputy Town Mayor, Councillor Trotman, Councillors Davies, Denley, Stigwood and Councillor Dr Reid.

#### **39/16 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **40/16 MINUTES**

Councillor Marshall raised an issue from the minutes '33/16 – Installation of a Drinking Fountain at The Bowl (Skatepark)'. He had concerns that whilst the report put to members was very comprehensive it did not contain all of the information from previous meetings with officers of Wiltshire Council and as such did not give the full picture. Councillor Marshall confirmed that he

has since researched alternative style drinking fountains which he considers are more acceptable and would mitigate some of the health & safety concerns. Members were reminded that a formal resolution was made by this committee on 24<sup>th</sup> October 2016, to not install a drinking fountain.

It was proposed by Councillor Mrs Ansell, seconded by the Town Mayor, Councillor Rounds and

***RESOLVED*** to end the debate until new information comes to light that would enable this committee to revisit the earlier resolution.

With this in mind, the Minutes of the meeting of the Amenities Committee held on Monday 24<sup>th</sup> October 2016, having previously been circulated, were confirmed as a correct record and signed by the Chair.

#### **41/16 NEW ALLOTMENTS AT THE MARDEN FARM DEVELOPMENT SITE**

Members made the following resolutions:

- i. It was proposed by Councillor Ms Canfer, seconded by Councillor Redmond and  
***UNANIMOUSLY RESOLVED*** to include the new allotment plots in the general pot and offer them to the next applicants on the waiting list.
- ii. It was proposed by Councillor Ms Canfer, seconded by the Town Mayor, Councillor Rounds and  
***UNANIMOUSLY RESOLVED*** to sub-divide all of the larger plots by 50% to create more suitably sized plots for allocation.
- iii. It was proposed by Councillor Ms Canfer, seconded by the Town Mayor, Councillor Rounds and  
***UNANIMOUSLY RESOLVED*** to approve the purchase of the appropriate number of additional shed for the sub divided plots with the costs taken from the earmarked reserves.
- iv. It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Marshall and  
***UNANIMOUSLY RESOLVED*** to charge an annual rent for the plots on a per sq. metre basis at the same rate as currently applied to the existing sites.
- v. It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Mrs Ansell and  
***UNANIMOUSLY RESOLVED*** to ban bonfires and incinerators at the site.

- vi. It was proposed by Councillor Redmond, seconded by the Town Mayor, Councillor Rounds and

***UNANIMOUSLY RESOLVED*** to ban the use of hose pipes at the site.

- vii. It was proposed by Councillor Redmond, seconded by the Town Mayor, Councillor Rounds and

***UNANIMOUSLY RESOLVED*** to approve the allocation of costing of services and repairs as detailed in Section 4.

- viii. It was proposed by Councillor Redmond, seconded by Councillor Marshall and

***UNANIMOUSLY RESOLVED*** To allow the keeping of chickens, but not cockerels, on the proviso that they are properly housed and secured.

- ix. It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Ms Canfer and

***UNANIMOUSLY RESOLVED*** to advise tenants that the Town Council will not be responsible for any claim of loss or damage from the theft or damage of personal items/tools left at the allotments.

#### **42/16 CASTLEFIELD'S WALL PROJECT**

Members noted the update.

#### **43/16 CASTLEFIELD'S CANAL & RIVER PARK**

Members noted the minutes of the meeting.

#### **44/16 CALNE HERITAGE CENTRE TRUST**

Members noted the minutes of the meeting.

**The meeting closed at 6.59pm.**