

CALNE TOWN COUNCIL

Minutes of the Town Council meeting held in the Large Hall, Town Hall on Tuesday 27th September 2016

PRESENT: Councillor T W B Rounds – **Town Mayor**
Councillor A J Trotman – **Deputy Town Mayor**
Councillor Mrs G J Ansell
Councillor Mrs M J Baggs
Councillor Ms H E Canfer
Councillor D I Conway
Councillor A K Hill
Councillor R C MacNaughton
Councillor H R Marshall
Councillor A Muir
Councillor Dr J Reid (*arrived at 7.05pm*)
Councillor R J Stigwood
Councillor D L Warnett
Councillor G P Widger

IN ATTENDANCE: Reverend Bob Kenway

OFFICERS: Jeannette Young – Acting Proper Officer
Stuart West- Outdoor Services & Facilities Manager
Clare Harris – PA to the Town Clerk

PRESS & PUBLIC:

There were no members of the press or public present. PCSO Mark Cook was in attendance in relation to Agenda Item 6 – Police Report.

41/16 ELECT A PROPER OFFICER

It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Mrs Baggs and

UNANIMOUSLY RESOLVED to elect Jeannette Young as Proper Officer for this meeting.

The Town Mayor reminded members that whilst Jeannette Young has agreed to assume the role of Acting Proper Office in the Town Clerk's absence, she is not CILCA trained and has no legal or financial qualification in this sector. Jeannette may be unable to answer some questions from members at meetings however, she will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

42/16 APOLOGIES

Apologies were received from Councillors Boase, Davies, Denley, Redmond and Venton.

43/16 DECLARATIONS OF INTEREST

There were no declarations of interest.

44/16 MINUTES

The Minutes of the Extraordinary Town Council meeting held on 15th August 2016, having previously been circulated, were approved and signed by the Chair.

45/16 TOWN MAYOR'S ANNOUNCEMENTS

45.1 REMEMBRANCE SUNDAY CIVIC SERVICE – SUNDAY 13TH NOVEMBER 2016

Members noted the date and details of the service.

45.2 LAUNCH OF 'ALL WEATHER PITCH' - WEDNESDAY 19TH OCTOBER 2016 AT BEVERSBROOK SPORTS & COMMUNITY FACILITY. 5.30PM START WITH RIBBON CUTTING AT 6PM.

Members noted the date and details.

46/16 POLICING IN CALNE

46.1 POLICE REPORT

PCSO Mark Cook was in attendance to answer any questions. PCSO Cook was welcomed to the meeting and congratulated on an excellent report, which members agreed is very comprehensive and informative.

Councillor Marshall raised some concerns over reports of cannabis being smoked and loud music being played at the skatepark. PCSO Cook confirmed that they are aware of this issue and they are working with CCTV volunteers, gathering evidence to aid their investigations. If they receive reports of cannabis, they will attend and will deal accordingly. Whilst music in the skatepark is not a police matter, again they are keen to assist and work with us to address this issue. If incidences of this nature are reported to them, they will go in a talk to the young people and ask them to move on.

Councillor Mrs Ansell welcomed PCSO Cook back after a period of ill health. She also noted that PC Sonya Stockhill has recently retired after long service in the Police. Cllr Mrs Ansell proposed that the Town Council write to PC Stockhill to thank her for her support in Calne over the years. Cllr Mrs Ansell commented that the land which the Police Station in Calne sits on is owned by Lord Lansdowne. There is a restrictive covenant on this site which stipulates the use of the site; for the purposes of a Police Station, however we need to ensure that this is adhered to and the site is not lost. Cllr Mrs Ansell will raise this at the next Area Board meeting.

Councillor Hill asked whether the 2 x bicycles purchased for the NPT, by the Area Board are still at the station? PCSO Cook confirmed that the bikes are still at the station, they have been used on a few occasions this year, but he hopes that when the new teams are in place they will be used more frequently and additional bikes will be purchased also.

The Deputy Town Mayor, Councillor Trotman confirmed that he attended a meeting of the Police & Crime Commissioner in Salisbury recently at which there was discussion over the current push to recruit Special constables across Wiltshire, Calne included.

47/1 REPORT FROM UNITARY COUNCILLORS

47.1 Councillor Marshall reminded members that the Wiltshire Council Youth Officer, Helen Bradley, originally based in Calne has expanded her role taking on Devizes and Marlborough also and no longer has the capacity to provide outreach work. In addition, her apprentice is on track to gain her qualification although her apprenticeship does not finish until March 2017. With this in mind, Councillor Marshall has concerns over the lack of support going forward for the young people in our town. The Local Youth Network is still running but there is limited support and guidance for them now. Councillor Marshall asked members if there is an appetite within the Town Council to looking at filling the gap in youth provision in the town. It was noted that outreach work is key in that it identifies and often resolves issues before they escalate into anti social behaviour. This may be the way forward and more appropriate to engage a part time outreach worker. Whilst members were supportive in principle it was agreed that much more information is required before members could consider any proposals and make an informed decision. Councillor Marshall confirmed that he would go away, talk to Helen Bradley, investigate further and come back to members with more information.

The Deputy Town Mayor, Councillor Trotman confirmed that the Community Hub which recently relocated to the Library was officially opened by Baroness Scott on 19th September 2016. He confirmed that the Chippenham Site Allocation DPD is ongoing and with the first part of its execution due at the end of October with a final decision anticipated at the end of Jan 17. The villages of Bremhill and East Tytherton are objecting to development to the East of Chippenham which they believe will have a detrimental impact on the neighbouring villages and Calne town also. Members were reminded about the potential for devolution of services from Wiltshire Council to town and parish councils and the impact this could have on budget setting and precepts.

Councillor Hill confirmed that the next Area Board meeting is on Tuesday 4th October at the Community Hub/Library commencing at 6.30pm. At this meeting the question as to why Wiltshire Council chose not to defend the appeal by Hills regarding their application at Lower Compton will be asked. If the issue is raised in this forum, the Area Board must take it forward.

Councillor Mrs Ansell confirmed that there is a consultation with Wiltshire Council at the moment with public sessions being held at various locations in the County, to discuss their budget, proposed cuts in services etc. and the impact this will have on town and parish councils if the deal currently being offered by Central Government is accepted. This could result in Town Council's being capped and will impact on 2017/18 budgets. Cllr Ansell confirmed that Air Quality updates will be discussed at the Area Board meeting on 5th October.

48/16 COMMITTEE/WORKING GROUP MINUTES

48.1 TOWN DEVELOPMENT & PLANNING COMMITTEE

It was proposed by Councillor Hill, seconded by Councillor Mrs Baggs and

***UNANIMOUSLY RESOLVED** to receive the minutes of the Town Development and Planning Committee meetings on 13th July, 3rd August, 24th August and 14th September 2016.*

48.2 AMENITIES COMMITTEE

It was proposed by Councillor Marshall, seconded by the Deputy Town Mayor, Councillor Trotman and

***UNANIMOUSLY RESOLVED** to receive the minutes of the Amenities Committee meeting on 5th September 2016.*

48.3 CALNE COMMUNITY NEIGHBOURHOOD PLAN STEERING GROUP

The Town Mayor, Councillor Rounds was very happy to announce that a draft of the Neighbourhood Plan has been created. There is still some information which needs to be finalised and included however progress to date is good and the Steering Group anticipate having a draft plan out for a six week consultation in the Autumn, prior to its submission to Wiltshire Council in the New Year.

It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Hill and

***UNANIMOUSLY RESOLVED** to propose a vote of thanks to Clare Harris for her work on the Neighbourhood Plan to date.*

It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Hill and

***UNANIMOUSLY RESOLVED** to note the minutes of the Calne Community Neighbourhood Plan Steering Group meetings on 21st July and 25th August 2016.*

48.4 FINANCE WORKING GROUP

It was proposed by Councillor Muir, seconded by Councillor Hill and

***RESOLVED** to note the minutes of the Finance Working Group meeting on 19th September 2016.*

49/16 REPORTS FROM OFFICERS OF THE COUNCIL

49.1 APPEALS PANEL VACANCY

It was proposed by Councillor Mrs Baggs, seconded by Councillor Widger and

***RESOLVED** to nominate Councillor MacNaughton to replace Councillor Venton on the Appeals Panel.*

49.2 LEASE OF 9 PATFORD STREET – TIME OUT CHILDREN’S HOMES

Members discussed the report and noted the two recommendations contained within as follows:

- To release Timeout Children’s Homes early from their tenancy agreement and forfeit the final rent fee of £1,758.74
- To refuse the request from Timeout Children’s Homes for early release from the tenancy agreement and continue to charge rent up to the tenancy agreement expiry date of 15th December 2016.

Members were informed that the tenants have already moved out of the property.

After some discussion, members suggested an alternative to the recommendations presented in the report.

It was proposed by Councillor Hill, seconded by Councillor Warnett and

***RESOLVED** to delegate authority to the Acting Proper Officer to negotiate with Timeout Children’s Homes to seek to achieve a final rental payment of 50% of the original figure of £1,758.74 quoted and end the lease with immediate effect.*

50/16 ACCOUNTS

50.1 ACCOUNTS PAID– Dated 5 July 2016 (Manual Cheque), 13 July 2016, pages, 2196-2202, 29 July 2016, pages, 2217-2222, 28 July 2016, page, 2216, 31 July 2016 (BB Petty Cash), 31 July (Petty Cash), 03 August 2016, page, 2227, 11 August 2016 page, 2232, 11 August 2016, pages, 2234-2239, 23 August 2016 (Petty Cash), 31 August 2016 (Petty Cash), 19 September 2016 (Manual Cheques), 08 September 2016, pages 2254-2262 were noted and approved.

51/16 ITEMS FOR INFORMATION

51.1 CALNE COMMUNITY SAFETY FORUM

The minutes of the meeting held on 20th July 2016 were noted.

51.2 CALNE & DISTRICT TWINNING ASSOCIATION

The minutes of the meeting held on 14th July 2016 were noted.

51.3 CALNE COMMUNITY DEMENTIA ACTION ALLIANCE

The Action Plan from the meeting held on 22nd August 2016.

51.4 CALNE OUR PLACE UPDATE REPORT

The update was noted.

52/16 CONFIDENTIAL SESSION

It was noted that there should be an indication as to the nature of the items for discussion on the confidential agenda as in previous agendas. The Acting Proper Officer apologised for the oversight on this occasion and confirmed that this would be included on future agendas.

It was proposed by the Deputy Town Mayor, Councillor Trotman, seconded by Councillor Hill and

UNANIMOUSLY RESOLVED that in view of the sensitive nature of the business to be transacted that the public and press be excluded and they are instructed to withdraw.

This part of the meeting closed at 7.43pm.