

## **POLICY AND RESOURCES COMMITTEE**

### **Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne on Monday 4<sup>th</sup> March 2019**

**PRESENT:** Cllr Glenis Ansell – Town Mayor  
Cllr Robert Merrick – Deputy Town Mayor  
Cllr David Conway  
Cllr Rich Jones  
Cllr Robert MacNaughton  
Cllr Tony Trotman  
Cllr Greg Widger

**OFFICERS:** Jeannette Young – Director of Council Services  
Natasha Griffin – Committee Clerk

#### **Public Participation**

6 members of the public were present.

A representative from the Parish of Calne and Blackland spoke about the importance of replacing the flag pole.

Students of John Bentley School provided a short presentation in support of a future grant application relating to their planned expedition to Gambia.

#### **59/18 APOLOGIES**

Apologies were received from Cllr Canfer, Cllr Couchman and Cllr Fisher.

#### **60/18 DECLARATIONS OF INTEREST**

Town Mayor, Cllr Ansell and Deputy Town Mayor, Merrick declared an interest in the Calne Bake off, agenda item 5.1.

#### **61/18 MINUTES**

It was proposed by Cllr Trotman, seconded by Town Mayor, Cllr Ansell and

**RESOLVED** to approve the minutes of the Policy and Resources Committee meeting held on Monday 14<sup>th</sup> January 2019. The attachments will form part of the main Minutes, however, will not be redistributed with this Agenda.

#### **62/18 Notes from Working Groups**

##### **62/18.1 Finance Working Group**

Members noted the minutes from the Finance Working Group meetings held on 21<sup>st</sup> January 2019 attached.

## **63/18 Grants & Donations – List of Grants & Donations Awarded 2018/2019**

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Town Mayor, Cllr Ansell and

**UNANIMOUSLY RESOLVED** to bring forward agenda item 5.2, Grant Application – Parish of Calne and Blackland.

### **63/18.1 Grant Application – Parish of Calne and Blackland**

Members discussed whether the repair and replacement of the flag pole would be considered routine maintenance under the grant policy and if so whether the grant could be approved as exceptional circumstances.

It was proposed that a grant of £500 should be awarded however this proposal failed.

It was proposed by Cllr MacNaughton, seconded by Cllr Conway and

**RESOLVED** to approve the request from Parish of Calne and Blackland for a grant of £1000 for the repair and replacement of the flag pole and its housing at St Mary's Church.

Power: Under the General Power of Competence

### **63/18.2 Grant Application – Calne Bake Off – Chilvester Financial**

Members discussed the possibility of having sight of the scoring sheets for all grant applications

It was proposed by Cllr MacNaughton, seconded by Cllr Conway and

**RESOLVED** to approve the request from Calne Bake Off – Chilvester Financial for a grant of £360 for the hire of the Town hall on 11<sup>th</sup> May (Duck Race Day) for a Calne Bake Off event to raise funds for Macmillan Cancer Support.

Power: Under the General Power of Competence

## **64/18 Communication Policy**

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Cllr Trotman and

**UNANIMOUSLY RESOLVED** to approve the draft Communication Policy for recommendation to Full Council.

**65/18 Audio Recording, Filming, Photographing and Reporting of The Proceedings of Council and Committee Meetings Policy**

It was proposed by Cllr Conway, seconded by Cllr Widger and

**UNANIMOUSLY RESOLVED** to approve the draft Audio Recording, Filming, Photographing and Reporting of the Proceedings of Council and Committee Meetings Policy for recommendation to Full Council.

**66/18 Honorary Freeman of the Town Policy**

It was proposed by Town Mayor, Cllr Ansell, seconded by Deputy Town Mayor, Cllr Merrick and

**RESOLVED** to approve and adopt the draft Honorary Freeman of the Town Policy.

**67/18 P&R Budget and Earmarked Reserves**

The P&R budget and earmarked reserves were noted.

**68/18 Strategic Action Plan**

Members noted the strategic action plan.

**69/18 Confidential Session**

In view of the sensitive nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw.

It was proposed by Cllr MacNaughton, seconded by Town Mayor, Cllr Ansell and

**UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted, that the public be excluded, and they are instructed to withdraw.

Public meeting closed at: 19:17

**70/18 Recreation Ground Working Group**

Members received the notes from the Recreation Ground Working Group meetings held on 28<sup>th</sup> January 2019, 5<sup>th</sup> February 2019 and 19<sup>th</sup> February 2019.

Meeting Closed at: 19:18