

## AMENITIES COMMITTEE

### Minutes of the Meeting in the Large Hall of the Town Hall, Calne On Monday 4<sup>th</sup> June 2018

#### PRESENT:

Cllr Glenis Ansell – Town Mayor  
Cllr Robert Merrick – Deputy Town Mayor  
Cllr John Bennett  
Cllr Declan Boore (Vice-Chair)  
Cllr Heather Canfer (Chair)  
Cllr David Conway  
Cllr Rich Jones  
Cllr Mark Mewett (arrived at 18:35)

#### OFFICERS:

Jeannette Young – Director of Council Services  
Stuart West - Head of Operations  
Mark Edwards – Head of Business

#### PRESS & PUBLIC:

2 members of the public were present.

#### PUBLIC PARTICIPATION:

**Dr Fiona Campbell** – Requested that members note the possible proposal for a community garden/pocket park in Calne. Dr Campbell provided a presentation that included pictures of pocket parks in other areas of the country and 2 possible areas in Calne that could be utilised. Dr Campbell described the benefits of pocket parks that include improving health and well-being. Dr Campbell would like the support of council members.

**Mr Cook** raised questions/concerns with respect to Cherhill View allotments.

- The water trough is still broken.
- The hedge around the perimeter is overgrown.
- A third of the plots are not being worked on; plots were workable on day one at Beversbrook.
- Instances where plots have fallen into decay; the levy has been waived when taken on by a new tenant for at least the first year while preparing plots.
- Contracts state that plots should be maintained weed free but are not.
- Top soil was removed from the site and there are lumps of clay. It would be assumed that inspections have taken place?
- Why were we not invited to enter the 'best kept allotment' competition?

## **01/18 ELECTION OF A CHAIR**

It was proposed by the Deputy Town Mayor, Cllr Merrick and seconded by Cllr Boore and

**UNANIMOUSLY RESOLVED** to elect Cllr Canfer as Chair of the Amenities Committee for the 2018/19 municipal year.

## **02/18 ELECTION OF A VICE-CHAIR**

It was proposed by the Deputy Town Mayor, Cllr Merrick and Seconded by Cllr Bennett and

**UNANIMOUSLY RESOLVED** to elect Cllr Boore as Vice-Chair of the Amenities Committee for the 2018/19 municipal year.

## **03/18 APOLOGIES**

Cllr Howard Marshall, Cllr Ian Thorn.

## **04/18 DECLARATIONS OF INTEREST**

None

## **05/18 MINUTES**

It was proposed by Cllr Boore and seconded by the Town Mayor, Cllr Ansell and

**RESOLVED** to approve the minutes of the meeting of the Amenities Committee held on Monday 26<sup>th</sup> February 2018 having been circulated, and were signed by the Chair.

## **06/18 Start Time for this Committee**

It was proposed by Cllr Conway and seconded by Cllr Bennett and

**RESOLVED** that the start time for the Amenities Committee will remain at 18:30 for the 2018/19 municipal year.

## **07/18 WORKING GROUP MINUTES**

### 07/18.1.1 Sports Facilities Working Group

Cllr Conway provided an update and noted that there is still a lot of work to be done to understand the costs to run Beversbrook. A full report will be submitted to this committee soon.

### 07/18.1.2 Skate Park Working Group

It was noted that the Skate Park Working Group has not met.

The Town Mayor, Cllr Ansell noted that the meeting should be reconvened.

#### **08/18 War Memorial – to receive an update**

It was noted that the works were completed on Friday 25<sup>th</sup> May in readiness for the re-dedication on Saturday 26<sup>th</sup> May and a vote of thanks passed to the Royal British Legion – Calne Branch.

#### **09/18 Additional Dog Waste Bin Requests**

Cllr Bennett enquired as to the reason for deferring the decision if that option were to be proposed. It was explained that by deferring the decision it would allow time for the Strategic Steer Working Group to consider the wider view on the subject of dog/litter bins. A concern was raised with respect to the impact on the ground staff and the cost to the Town Council.

It was proposed by the Deputy Town Mayor, Cllr Merrick and seconded by Cllr Jones and

**RESOLVED** to provide, install and maintain ten dog waste bins at the various locations throughout the town, at a capital and on-going cost to Calne Town Council.

#### **10/18 Castlefields Park - Life Ring(s) and Cabinet(s)**

It was proposed by the Deputy Town Mayor, Cllr Merrick and seconded by Cllr Conway and

**UNANIMOUSLY RESOLVED** to approve the purchase and installation of either one OR two Life Rings and cabinets and delegate to the Head of Operations to site at strategic location(s) in Castlefields Park.

It was proposed by the Town Mayor, Cllr Ansell and seconded by the Deputy Town Mayor, Cllr Merrick and

**UNANIMOUSLY RESOLVED** that funding is to be taken from Earmarked Reserves, Amenities, Equipment Replacement.

#### **11/18 Cherhill View Allotments**

Stuart West provided an overview of his report. A landscape company was used to cut down the weeds and all plots were ready to be taken over in November of last year. However, due to a wet winter everything grew and we were unable to spray until April. A decision was taken to let plots to holders before the growing season.

A senior Project Manager at the Developer has been contacted with respect to the soil quality and everything seen is native to the site.

There was a leak on one of the water troughs which was fixed but the supply might have been affected following a visit from Wessex Water.

The overgrown hedge is being followed up.

With respect to entering the 'best kept allotment' competition; all three sites should have been included, however, they are brand new plots and not yet cultivated.

It was proposed by the Deputy Town Mayor, Cllr Merrick and seconded by Cllr Jones and

**UNANIMOUSLY RESOLVED** to leave the rental charge at the current rate as resolved at the Amenities Committee meeting 26<sup>th</sup> February 2018.

### **12/18 Castlefields Wall**

Members were asked to note that the Planning Application for the bund has been submitted to Wiltshire Council and is awaiting a decision.

### **13/18 Public Toilets**

DoCS, Jeannette Young confirmed that Wiltshire Council have offered a 7 year licence, and confirmation will be sought as to whether this offer includes just the disabled toilet or all three.

It was proposed by Cllr Bennett and seconded by the Town Mayor, Cllr Ansell and

**UNANIMOUSLY RESOLVED** to investigate the cost implications for re-arranging the office at Bank House so that the public can access the disabled toilet more easily.

### **14/18 Castlefields Canal and River Park Association –**

Members received and noted the minutes of the meeting held on 17<sup>th</sup> May 2018.

### **15/18 BUDGET & RESERVES**

Members received and noted the budget and general reserves.

### **16/18 STRATEGIC PLAN**

Members noted the strategic plan and that the Strategic Steer Working Group has arranged for a workshop to take place on 6<sup>th</sup> June from 4pm – 7pm to which all Councillors are invited.

**17/18 CONFIDENTIAL SESSION**

It was proposed by Cllr Boore, seconded by the Deputy Town Mayor, Cllr Merrick and

**UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted, that the public be excluded, and they are instructed to withdraw.

Public Meeting Closed at 19:30.

**18/18 CONFIDENTIAL MINUTES**

It was proposed by the Town Mayor, Cllr Ansell and seconded by Cllr Boore and

**RESOLVED** to confirm, as a true record, the Confidential Minutes of the meeting of the Amenities Committee held on Monday 26<sup>th</sup> February 2018 and were signed by the Chair.

**19/18 RECREATION CLUB**

The current position was noted.

**20/18 BEVERSBROOK**

A verbal update was given.

**21/18 THE GROVE**

A positive meeting has taken place with respect to the green space and it was noted that the bid for the Grove had been rejected.

The Meeting Closed at 19:41

Signed.....

Date.....