

AMENITIES COMMITTEE
Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne
On Monday 29 February 2016

PRESENT: Councillor H R Marshall – **Town Mayor**
Councillor T W B Rounds – **Deputy Town Mayor**
Councillor C M R Boase
Councillor D I Conway (**Vice-Chair**)
Councillor S Denley
Councillor Dr J Reid
Councillor R J Stigwood
Councillor A J Trotman (**Chair**)
Councillor P A B Venton

OFFICERS: Mrs L A Roberts – Town Clerk
Mrs C Harris – PA to the Town Clerk

46/15 APOLOGIES

Apologies were received from Cllr Redmond.

47/15 DECLARATIONS OF INTEREST

There were no declarations of interest.

48/15 MINUTES

The Minutes of the meeting of the Amenities Committee held on Monday 14 December 2015, having previously been circulated, were confirmed as a correct record and signed by the Chair.

49/15 CEMETERY CHARGES

It was proposed by the Town Mayor, Councillor Marshall, seconded by Councillor Boase and

***UNANIMOUSLY RESOLVED** to approve the increase of cemetery fees as proposed and temporarily suspend the option of pre-purchasing of graves spaces until such time that suitable new cemetery land has been purchased*

50/15 ALLOTMENT CHARGES

It was proposed by Councillor Venton, seconded by Councillor Denley and

***UNANIMOUSLY RESOLVED** to approve an across the board annual allotment rental increase of 2% per square metre for the period April 2016 to end of March 2017 and to continue to have the option of a payment plan to assist any allotment holders who may experience difficulties in paying the annual rent in one payment.*

51/15 TOWN HALL CHARGES

It was proposed by the Town Mayor, Councillor Marshall, seconded by the Deputy Town Mayor, Councillor Rounds and

UNANIMOUSLY RESOLVED to approve the increased hire charges (so they are more in keeping with similar local venue rates and at least cover staffing costs when building is used), approve that block bookings receive a 20% discount when booking more than five in advance and that the Town Hall hire charges are reviewed annually.

52/15 CORN EXCHANGE CURTAINS

Councillor Ms Canfer was in attendance, to update members and give some background to this project. Cllr Ms Canfer sits on the Town Hall Working Group, has been working on all aspect of Town Hall improvements to include the replacement curtains. She explained that new curtains are required to bring the hall up to an acceptable standard for hirers. The hall has recently been decorated and the installation of curtains will complete its refurbishment.

Cllr Ms Canfer confirmed that she requested an updated quotation from Powell's for this meeting. Powell's confirmed that fabric costs have increased by 4%, however the labour costs would remain the same as originally quoted.

Members discussed the differences in the quotations as supplied and noted that whilst roller blinds would look attractive, they are not practical due to the secondary double glazing and as such this element of the quotation should be ignored.

Members discussed the need for tower scaffolding, due to health & safety implications and the additional costs involved.

It was proposed by Councillor Trotman, seconded by the Town Mayor, Councillor Marshall and

UNANIMOUSLY RESOLVED to agree to replace the Corn Exchange curtains in this financial year and to award the contract to Goldman's, based on their revised quote dated 22 February 2016.

53/15 NEW ALL WEATHER PITCH (AWP) PRICING

It was proposed by Councillor Trotman, seconded by Councillor Denley and

UNANIMOUSLY RESOLVED to approve the price tariff for the AWP at Beversbrook Sports & Community Facility to commence from 1 April 2016.

54/15 CASTLEFIELDS CANAL AND RIVER PARK ASSOCIATION

Members noted the minutes of the meetings.

55/15 BRITAIN IN BLOOM WORKING GROUP

Members noted the minutes of the meetings.

Councillor Ms Canfer confirmed that she attended a Britain in Bloom seminar in Exeter last week at which two awards were presented in the Parks category; Castlefield's Canal and River Park and Beversbrook Sports & Community Facility were both winners. The seminar covered all aspects of the project, it set the standards for this years awards and went into details regarding the content of the portfolios, which are submitted by each entry, amongst other topics. Lots of hard work will be needed by all involved in this project in the hope that the Town Council can reach its target award; The Portman Cup.

56/15 HERITAGE QUARTER STEERING GROUP

Members noted the minutes of the last meeting.

The Town Clerk confirmed that she is meeting with the Heritage Lottery Fund, in Exeter on Thursday 3 March to discuss the Town Council's application for funding.

Councillor Trotman confirmed that the Fire & Ambulance Station asset transfer from Wiltshire Council is progressing and stated that this transfer of ownership and the suggested transfer of ownership of the public toilets at The Pippin are two entirely separate issues not reliant on each other.

The meeting closed at 7.12pm.