

AMENITIES COMMITTEE

Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne on Monday 7 September 2015

PRESENT: Councillor H R Marshall – Town Mayor (Ex-officio)
Councillor T W B Rounds - Deputy Town Mayor (Ex-officio)
Councillor A J Trotman - **Chair**
Councillor D I Conway – **Vice-Chair**
Councillor C M R Boase
Councillor D J Davies – *Substitute for Councillor Dr J Reid*
Councillor P M Redmond

OFFICERS: Mrs S A Chappell – Support Services Manager
Mrs A Cawkwell – Finance & Committee Officer

15/15 APOLOGIES

Apologies had been received from Councillor Denley, Councillor Stigwood and Councillor Dr Reid who was substituted by Councillor Davies.

16/15 DECLARATIONS OF INTEREST

There were no declarations of interest received.

17/15 MINUTES

The Minutes of the meeting of the Amenities Committee held on Monday 8 June 2015, having previously been circulated, were confirmed as a correct record and signed by the Chair.

18/15 INCINERATOR BINS AT THE BEVERSBROOK ALLOTMENT SITE

The report of the Support Services Manager, which is attached to and forms part of these Minutes, was discussed by members. Members agreed that allowing the use of incinerators would provide a good solution for the disposal of organic material generated from allotment plots as long as the bins were used appropriately, and suggested that a review should take place after a year.

It was proposed by the Town Mayor, Councillor Marshall, seconded by Councillor Conway and

UNANIMOUSLY RESOLVED

- 1) To agree to the use of Incinerators (bins with chimneys) at the Beversbrook site during the months 1st October to 30th April each year, for an initial trial period of 1 year.

- 2) If after the trial period the use of incinerators has proved positive and without incident or reasonable complaint, agree that the use of incinerators be included in future Allotment Contracts.
- 3) Delegate responsibility to the Town Clerk to terminate any allotment contract where the holder has abused the conditions agreed by this Committee.
- 4) The Town Council will also reserve the right to refuse the use of incinerators if advised by Environmental Health Officers or the Police on grounds of safety.

19/15 ANCHOR ROAD TENNIS COURTS

The follow up report, which is attached to and forms part of these Minutes, was discussed briefly by members. With the relocation of the Tennis Club to Beversbrook it was necessary to encourage people to use the Tennis Courts.

It was proposed by Councillor Redmond, seconded by the Town Mayor, Councillor Marshall, and

UNANIMOUSLY RESOLVED to remove the hire charge, refrain from locking the Tennis Court gates and make access free to the community of Calne.

20/15 SPORTS FACILITIES WORKING GROUP

The notes of the meeting held on 5 August 2015 and the report concerning the re-carpeting of the existing MUGA were considered by members.

The Beversbrook Facility Manager updated members on the current situation and informed that if agreed, the carpet could be laid next week. There were only about two weeks left with light, without which no-one can train and the portable flood lights were non useable. The carpet would accommodate training which cannot take place at the moment. The All Weather Pitch was moving forward now, however, the date for completion was not until next Spring. There was nowhere for clubs to train during the winter months. A schedule of use has been drawn up for the hard court and income will be received from October when the carpet is laid and ready to use. The projected yearly income figures were stated in the report.

It was proposed by Councillor Boase, seconded by the Deputy Town Mayor, Councillor Rounds and

UNANIMOUSLY RESOLVED to approve the funding of £17,364.00 to re-carpet the existing Multi-Use Games Area at the Beversbrook facility with a 3rd Generation Carpet (3G), to be funded from general reserves.

21/15 FIXED PENALTY NOTICES

The update report from the Outdoor Services and Facilities Manager is attached to and forms part of these Minutes. Members congratulated the Town Clerk and her team for this much needed scheme and stated that this should be accompanied with a huge advertising campaign.

Signs/stickers should be placed at a height which can be seen and the maximum fine should be identified and advertised as a deterrent. Wiltshire Council could also be contacted to see if more dog bins were available or to place them in more visible locations.

It was proposed by the Deputy Town Mayor, Councillor Rounds, seconded by Councillor Conway and

UNANIMOUSLY RESOLVED to invite the Gazette & Herald to report on this matter, that this should also be advertised in the Calne Connection and to include information in this regard on the noticeboards and website. People should be reminded to collect their dog waste and take it home, or use the dog bins provided.

22/15 NATURE TRAIL

The report of the Outdoor Services and Facilities Manager, which is attached to and forms part of these Minutes, was discussed briefly by members.

It was proposed by Councillor Trotman, seconded by the Town Mayor, Councillor Marshall and

UNANIMOUSLY RESOLVED to approve the introduction of a Management Plan for the Nature Trail and delegate authority to the Town Clerk to investigate matters further.

23/15 2015-16 FESTIVE LIGHTING DISPLAY

The report of the Outdoor Services and Facilities Manager, which is attached to and forms part of these Minutes, was discussed by members. Members identified that there were big savings to be made on purchasing the lights over five years.

It was proposed by Councillor Conway, seconded by the Deputy Town Mayor, Councillor Rounds and

UNANIMOUSLY RESOLVED to

- 1) Purchase the festive lighting.
- 2) To delegate authority to the Outdoor Services and Facilities Manager to choose whichever contractor deems best, with the inclusion of storage. However, the preferred option was Light Fantastic.
- 3) To maintain present funding for a five year period, however, to include a get out clause to protect the Council, if required.

24/15 CASTLEFIELDS CANAL AND RIVER PARK ASSOCIATION

The Minutes of the Annual General Meeting held on 17 July 2014, along with the Chairman's Report 2013-2014 and Treasurer's Report 17 July 2014 were noted.

25/15 BRITAIN IN BLOOM

It was mentioned there had been many congratulations concerning the floral displays in the town. The notes of the meetings held on 22 June and 13 July 2015 were noted.

26/15 TOWN HALL WORKING GROUP

The notes of the meeting held on 6 July 2015 were noted. Councillor Rounds informed that discussions had taken place concerning the fabric of the Town Hall building which was in need of repair. After further discussion and investigation it was felt that this was a far bigger project and not within the remit of the Town Hall Working Group. This matter would be better dealt with by a separate committee or steering group.

27/15 CASTLEFIELDS WALL REPAIR

The progress report from Mark Saint was noted by members.

28/15 CONFIDENTIAL MINUTES

The **Confidential** Minutes of the meeting of the Amenities Committee held on Monday 8 June 2015, having previously been circulated, were confirmed as a correct record and signed by the Chair.

The meeting closed at 7.35 pm.

DRAFT