

## AMENITIES COMMITTEE

### Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne on Monday 8 June 2015

**PRESENT:** Councillor H R Marshall – Town Mayor (Ex-officio)  
Councillor T W B Rounds - Deputy Town Mayor (Ex-officio)  
Councillor A J Trotman - **Chair**  
Councillor D I Conway – **Vice-Chair**  
Councillor Mrs M J Baggs  
Councillor C M R Boase  
Councillor D J Davies – *Substitute for Councillor Dr J Reid*  
Councillor S Denley  
Councillor P M Redmond (6.35 pm)  
Councillor P A B Venton (6.07pm)

**IN ATTENDANCE:** Councillor Ms H E Canfer  
Councillor R C MacNaughton  
Mr A Lawton – Wilts Gazette & Herald

**OFFICERS:** Mrs L A Roberts – Town Clerk  
Mrs A Cawkwell – Finance & Committee Officer

As Councillor Widger, the previous Chair, was no longer on this Committee the Town Mayor, Councillor Marshall assumed the Chair for the start of the meeting.

#### **01/15 ELECTION OF A CHAIR**

It was proposed by Councillor Boase, seconded by Councillor Denley and

**UNANIMOUSLY RESOLVED** that Councillor Trotman should be the Chair of this Committee for the ensuing year.

#### **02/15 ELECTION OF A VICE-CHAIR**

It was proposed by Councillor Boase, seconded by the Deputy Town Mayor, Councillor Rounds, and

**UNANIMOUSLY RESOLVED** that Councillor Conway should be the Vice-Chair of this Committee for the ensuing year.

#### **03/15 APOLOGIES**

Apologies had been received from Councillor Dr Reid who was substituted by Councillor Davies.

#### **04/15 DECLARATIONS OF INTEREST**

There were no declarations of interest received.

## **05/15 MINUTES**

The Minutes of the meeting of the Amenities Committee held on Monday 23 February 2015, having previously been circulated, were confirmed as a correct record and signed by the Chair.

## **06/15 START TIME FOR THIS COMMITTEE**

It was proposed by Councillor Venton, seconded by Councillor Conway and

**UNANIMOUSLY RESOLVED** that all meetings of the Amenities Committee should commence at 6.30 pm for the ensuing year.

## **07/15 WORKING GROUP MEMBERSHIP 2015/16**

The membership of the following working groups were agreed as follows:

### **Skatepark Working Group**

It was proposed by Councillor Boase, seconded by Councillor Denley and

**UNANIMOUSLY RESOLVED** that the Skatepark Working Group membership should remain the same: The Town Mayor, Deputy Town Mayor, Councillors Mrs Baggs, Conway and Redmond.

### **Town Hall Working Group**

It was proposed by Councillor Boase, seconded by Councillor Denley and

**UNANIMOUSLY RESOLVED** that the membership of the Town Hall Working Group should be as follows: The Town Mayor, Deputy Town Mayor, Councillors Mrs Baggs, Ms Canfer and Denley.

### **Sports Facilities Working Group**

It was proposed by the Chair, Councillor Trotman, seconded by Councillor Mrs Baggs and

**UNANIMOUSLY RESOLVED** that the membership of the Sports Facilities Working Group should be as follows: The Town Mayor, Deputy Town Mayor, Councillors Boase, Conway and Trotman (as Chair of Amenities).

### **Service Review Working Group**

It was proposed by Councillor Conway, seconded by Councillor Boase and

**UNANIMOUSLY RESOLVED** that the membership of the Service Review Working Group should be as follows: The Town Mayor, Deputy Town Mayor, Councillors Conway, Denley and Redmond.

### *Britain in Bloom Working Group*

It was proposed by the Chair, Councillor Trotman, seconded by Councillor Mrs Baggs and

**UNANIMOUSLY RESOLVED** that the membership of the Britain in Bloom Working Group should be as follows: The Town Mayor, Deputy Town Mayor, Councillors Ms Canfer, Conway and Dr Reid.

### **08/15 CASTLEFIELDS PARK**

The Chair, Councillor Trotman, informed members that an issue concerning anti-social behaviour had been triggered through the Facebook page, Shout-Out Calne, and he had been hoping that Sergeant Ben Huggins would be in attendance at this meeting to give his input.

There was a lot of rubbish and broken glass in Castlefields and the commemorative tree which was planted at the entrance had been snapped off. Residents were voicing their concerns and it was hoped that the police would be able to provide more input into patrolling the area. Members debated this subject further and the following points were raised:

- It may be worth investigating the feasibility of expanding the CCTV coverage of the site, however, this could cost in the region of £35-40k.
- A lot of rubbish was being mindlessly thrown on the floor by the tables in Castlefields. This rubbish is collected at the Town Council's cost.
- It was understood that the Skatepark and Castlefields were on priority Police patrol, however, with only five Police Officers at Calne their services are stretched.
- Investigate the possibilities of extending the CCTV system into Castlefields.
- Anything to push the anti-social behaviour away would be welcomed from residents.
- A meeting to be arranged with the Calne Police Sergeant, Councillor Trotman and the Town Clerk.
- The mobile CCTV vehicle has been purchased to share between Calne, Chippenham and Corsham, so perhaps this could come to Castlefields for a while to address this issue.

It was proposed by the Deputy Town Mayor, Councillor Rounds, seconded by Councillor Venton and

**UNANIMOUSLY RESOLVED** that the Town Clerk be requested to investigate the possibility and overall feasibility of extending the CCTV scheme into Castlefields Park.

### **09/15 CALNE TOWN HALL RENOVATION PROJECT**

The report of the Community Services Manager, which is attached to and forms part of these Minutes, was discussed by members and the following points were raised:

- The Town Hall improvement had been discussed in detail at the Working Group meeting and what is proposed is an extremely good idea.

- The Town Clerk stated that these issues were not only relating to the potential maintenance of the building, but also how the Town Hall could be used and better changed to suit the users' needs. The Bar used to be three times as big, the toilets could be reconfigured. Fresh eyes were needed to work with the users to put together a package plus full maintenance schedule, to enable more accurate budget setting.
- This was a fantastic report which suggested lots of very good ideas including ideas for Patford Street and the Old Fire and Ambulance Station.
- In the meeting in July the working group are having a tour around the buildings, it may be a good idea to include the members on the Amenities Committee on the tour.
- The Town Clerk informed that a listed building complex would be good for heritage funding. There is currently an Earmarked Reserve set up for the Fire and Ambulance Station, which currently stands at £88k, for the initial stages of work, and this could be used to match fund this project.
- It was anticipated that the feasibility study would cost no more than £5k.

It was proposed by the Town Mayor, Councillor Marshall, seconded by Councillor Venton and

**UNANIMOUSLY RESOLVED to:**

- 1) Authorise officers to begin the process of attaining information regarding Heritage Enterprise funding.
- 2) Use funding in the Town Hall budget 2015/16 to pay for a feasibility study up to a maximum cost of £5,000.
- 3) Consider earmarked reserve 902/9055 Fire and Ambulance Station as match-funds for the project.
- 4) Progress discussions with Wiltshire Council regarding the transfer of liability of the buildings on the Town Hall site (currently on hold due to Campus considerations); possibly this could be pursued by the Unitary Councillors.

**10/15 BEE KEEPING ON THE TOWN COUNCIL'S ALLOTMENT SITES**

The report of the Support Services Manager is attached to and forms part of these Minutes.

It was proposed by Councillor Mrs Baggs, seconded by Councillor Denley and

**UNANIMOUSLY RESOLVED to:**

- 1) To agree to the request to locate a bee hive on a plot at Newcroft Allotments.
- 2) For the Town Council to write to all allotment holders to establish if there are any objections, if there are none to grant permission.
- 3) Offer a two year trial period for bee keeping on the allotments.

**11/15 BRITAIN IN BLOOM**

The notes of the meetings held on 13 April and 11 May 2015 were noted.

**12/15 TOWN HALL WORKING GROUP**

The notes of the meeting held on 18 May 2015 were noted.

**13/15 CONFIDENTIAL SESSION**

In view of the Confidential Nature of the business to be transacted, in matters of public interest, it was advisable that the public and press be excluded, and they were instructed to withdraw.

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