

## **AMENITIES COMMITTEE**

### **Minutes of the Meeting in the Large Hall of the Town Hall, Calne On Monday 3<sup>rd</sup> September 2018**

#### **PRESENT:**

Cllr Glenis Ansell – Town Mayor  
Cllr John Boaler (substitute for Cllr Bennett)  
Cllr Declan Boore – Vice Chair  
Cllr Heather Canfer – Chair  
Cllr David Conway  
Cllr Rich Jones  
Cllr Mark Mewett – (arrived at 18:39)  
Cllr Ian Thorn

**OFFICERS:** Jeannette Young – Director of Council Services  
Stuart West - Head of Operations  
Kevin Whitehorn – Head of Leisure (left meeting at 18:55)

**IN ATTENDANCE:** Natasha Griffin – Committee Clerk

#### **PRESS & PUBLIC:**

#### **PUBLIC PARTICIPATION:**

1 member of the public was present.

#### **34/18 APOLOGIES**

Deputy Town Mayor – Cllr Merrick, Cllr Bennett and Cllr Marshall.

#### **35/18 DECLARATIONS OF INTEREST**

Cllr Conway declared that he is a member of the Recreation Club Committee.

#### **36/18 MINUTES**

It was proposed by Cllr Ansell, seconded by Cllr Boore and

**RESOLVED** to approve the minutes of the Extraordinary meeting of the Amenities Committee held on Wednesday 18<sup>th</sup> July 2018 having been circulated, and were signed by the Chair.

#### **37/18 WORKING GROUP MINUTES**

**37/18.1 Sports Facilities Working Group** – members noted the attached minutes of the meeting held on 25<sup>th</sup> July 2018.

- 37/18.2 Skate Park Working Group** – members noted the attached minutes of the meeting held on 19<sup>th</sup> June 2018.
- 37/18.3 Heritage Quarter Steering Group** – members noted that the working group has not met.
- 37/18.4 Castlefields Canal and River Park Association (CARP)** – members noted the attached minutes of the meeting held on 19<sup>th</sup> July 2018.

#### **38/18 BEVERSBROOK SPORTS AND COMMUNITY FACILITY PITCH HIRE INCREASE**

The Head of Leisure, Kevin Whitehorn, clarified that optimum use for a pitch is 10 hours per week. Pitch 9 is at optimum usage as it used exclusively by Swindon FC. Work is being undertaken in order to increase the usage of the other pitches.

It was proposed by Cllr Conway, seconded by Cllr Boore and

**UNANIMOUSLY RESOLVED** to approve the price increases (per match) to be implemented from the 4<sup>th</sup> September 2018.

#### **39/18 ALLOTMENT AND WATER SUPPLIES**

Members were asked to consider alternative options for the supply of water to standpipes at Beversbrook and Newcroft allotment sites.

It was proposed by Cllr Boore seconded by Cllr Jones and

**UNANIMOUSLY RESOLVED** to remove existing systems at Beversbrook Allotments and Newcroft Allotments and replace both with new dip-tanks and associated ancillaries at a maximum budget cost of: £10,100.00. Funding to be taken from Earmarked Reserves, Amenities to a maximum of: 902-9059 - £4000 and 902-9057 - £6100.

#### **40/18 ALLOTMENT TENANCY**

Members reviewed the updated draft allotment tenancy.

It was proposed by Cllr Canfer, seconded by the Town Mayor, Cllr Ansell and

**UNANIMOUSLY RESOLVED** to approve the updated draft allotment tenancy.

#### **41/18 INSTALLATIONS OF LIFERINGS AT CASTLEFIELDS**

The Head of Operations, Stuart West, noted that at the meeting of the Amenities Committee held on 4<sup>th</sup> June 2018 it was unanimously resolved to install liferings and cabinets at Castlefields Park and confirmed that installation is now complete. The estimated cost was £870 but the actual cost was less and came in at £602.60.

#### **42/18 BUDGET AND RESERVES**

The Town Mayor, Cllr Ansell referred to the budget for Beversbrook and noted that 4063 and 4450 have both used approximately 70% of their budgets. The Head of Leisure, Kevin Whitehorn, confirmed that this is due to a late invoice and that much of the vehicle servicing has been completed for the year.

#### **43/18 STRATEGIC PLAN**

Members received and noted the strategic plan. The DoCS confirmed that work has begun on developing a 5-year property maintenance plan.

#### **44/18 CONFIDENTIAL SESSION**

It was proposed by the Town Mayor, Cllr Ansell, seconded by Cllr Boore, and

**UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted, that the public be excluded, and they are instructed to withdraw.

Public Meeting Closed at: 18:53

#### **44/18.1 CONFIDENTIAL MINUTES**

It was proposed by the Cllr Boore and seconded by Cllr Conway and

**RESOLVED** to confirm, as a true record, the Confidential Minutes of the Extraordinary meeting of the Amenities Committee held on Wednesday 18<sup>th</sup> July 2018 and were signed by the Chair.

#### **44/18.2 Tennis Courts – Recreation Ground**

Members resolved to defer making a decision pending further enquiries.

#### **44/18.3 Recreation Club**

Members noted the update provided.

#### **44/18.4 Beversbrook**

Members noted that a response has not yet been received and resolved to request a response.

The Meeting Closed at: 19:55