

CALNE TOWN COUNCIL

Minutes of the Town Council meeting held in the Large Hall, Town Hall on Monday 21st November 2016

PRESENT: Councillor T W B Rounds – **Town Mayor**
Councillor A J Trotman - **Deputy Town Mayor**
Councillor Mrs G J Ansell
Councillor Mrs M J Baggs
Councillor Ms H E Canfer
Councillor D I Conway
Councillor D J Davies (*arrived at 7.08pm*)
Councillor H R Marshall
Councillor R C MacNaughton
Councillor A S Muir
Councillor P M Redmond
Councillor P A B Venton
Councillor D L Warnett

OFFICERS: Lance Allen – Trowbridge Town Clerk
Jeannette Young – Acting Proper Officer
Clare Harris – PA to the Town Clerk

IN ATTENDANCE: Reverend Bob Kenway

PRESS & PUBLIC:

There were three members of the public in attendance.

64/16 ELECT A PROPER OFFICER

It was proposed by the Town Mayor, seconded by Councillor Mrs Ansell and

UNANIMOUSLY RESOLVED to elect Lance Allen as Proper Officer for this meeting

65/16 APOLOGIES

Apologies were received from Councillors Boase, Hill, Stigwood & Widger.

66/16 DECLARATIONS OF INTEREST

There were no declarations of interest.

67/16 MINUTES

It was noted that the word 'Extraordinary' is missing from the title on the minutes.

With the above amendment, the Minutes of the Extraordinary Town Council meeting held on 20th October 2016, having previously been circulated, were approved and signed by the Chair.

68/16 TOWN MAYOR'S ANNOUNCEMENTS

- 5.1 Attendance at Meetings** - The Town Mayor noted that there is an issue currently with low attendance at committee meetings and that many meetings have struggled to be quorate. The Town Mayor reminded members that they have a duty to attend meetings.
- 5.2 Bonfire & Fireworks Event** – The Town Mayor thanked the Councillors who marshalled on the night, however it was noted that only 6 Councillors supported this event.
- 5.3 Remembrance Sunday** – The Town Mayor noted that only 11 of our 19 Councillors were in attendance at this important civic event.
- 5.4 Diary Date - Christmas Festival & Guinness World Record Attempt** - Saturday 3rd December 2016. The Town Mayor confirmed that there are approximately 800 people signed up to the Nativity however we still need another 250 to break the record. We are also in need of more marshals however it was noted that anyone associated with the Town Council cannot marshal at the record attempt but will be utilised in other locations.

69/16 POLICING IN CALNE

6.1 POLICE REPORT

Members thanked Ms Anderson for the report which was very comprehensive. Members were however disappointed to note that there was no representative present to take questions.

70/16 REPORT FROM UNITARY COUNCILLORS

- 70.1** Councillor Ansell had little report other than confirming that Wiltshire Council are currently looking at their budgets and are awaiting final figures from Central Government before they can finalise. There are ongoing concerns with regards youth provision across the county. Members of the Air Quality Working Group continue to work on their projects and the Hills planning application appeal is still scheduled to take place in February 2017. It was noted that McCarthy & Stone have missed the deadline for appealing their refused planning application and as such they would have to re-submit a new application.

Councillor Trotman confirmed that we are still short on our five year land supply in that we currently have 5.25 years but need 5.29 years. Recent applications have been granted on appeal due to the Council's failure to prove a supply. There are some pending applications in the North and West of the county which are a concern, with one application in Calne for 21 dwellings off Sandpit Road. The Chippenham DPD should be resolved in January and this should address the five year land supply shortfall and take the pressure off towns such as Calne who have already met their indicative housing figures.

70.2 YOUTH PROVISION IN CALNE

Councillor Marshall read out his proposal to set up a working group to discuss a way forward to help address the shortfall in outreach work in the town.

Councillor Mrs Baggs expressed her concerns with the proposal and explained her extensive background and experience working with the young people of Calne for over 17 years. Councillor Mrs Baggs had concerns over the approach in that a lot of young people do not like 'being organised', which is why the Drop in Centre is so successful. It was noted that there are already lots of different activities for young people and that we should not be trying to replace any of these. Councillor Marshall commended Councillor Mrs Baggs for the work she does and the Drop in Centre and confirmed he is certainly not trying to do anything to undermine this work, he is simply trying to enhance it and bridge a gap that is growing now that Wiltshire Council have pulled funds and officer support on the ground.

Councillor Warnett expressed his concerns in that this is not included in the Town Council's Five Year Strategic Plan and that any initiatives of this scale should be factored in to ensure proper process is being followed.

Councillor Marshall confirmed that all he is trying to do is bring together like minded individuals to talk about the issues and discuss potential ways to address them.

Whilst Councillor Mrs Baggs had differing views, members felt quite strongly that her experience would be invaluable to the proposed working group and that she should consider being part of it.

It was proposed by Councillor Marshall, seconded by the Deputy Town Mayor, Councillor Trotman and

RESOLVED to set up a working group consisting of all interested parties, to include Councillor Mrs Baggs, if agreeable, to consider the best and most economic way to address the issues surrounding youth provision in Calne.

71/16 COMMITTEE/WORKING GROUP MINUTES

71.1 Town Development & Planning Committee

It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Redmond and

***UNANIMOUSLY RESOLVED** to receive the minutes of the Town Development & Planning Committee meetings held on 5th & 26th October 2016.*

71.2 Amenities Committee

It was proposed by Councillor Marshall, seconded by Councillor Redmond and

***UNANIMOUSLY RESOLVED** to receive the minutes of the Amenities Committee meeting held on 24th October 2016.*

71.3 Calne Community Neighbourhood Plan Steering Group

It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor Mrs Baggs and

***UNANIMOUSLY RESOLVED** to note the minutes of the Calne Community Neighbourhood Plan Steering Group meetings held on 29th September, 13th October and 3 November 2016.*

71.4 Policy & Resources Committee

It was proposed by the Deputy Town Mayor, Councillor Trotman, seconded by Councillor Marshall and

***UNANIMOUSLY RESOLVED** to receive the minutes of the Policy & Resources Committee meeting held on 7 November 2016.*

72/16 REPORTS FROM OFFICERS OF THE COUNCIL

72.1 HERITAGE CAR PARK, CHURCH STREET

Councillor MacNaughton briefed members on the work carried out to obtain feedback from traders and users of the car park on the 2 hour free parking initiative. Over 370 replies to the car park survey were received and Councillor MacNaughton visited all of the business in this location. An increase in footfall was noted and one trader stated that her sales were up by some 10%. It was noted that this initiative does not only benefit the traders in the vicinity, it has also had a positive effect on the traffic movements in the centre of town, in particular through the narrow section of Curzon Street.

It was proposed by the Deputy Town Mayor, Councillor Trotman, seconded by Councillor Marshall and

***UNANIMOUSLY RESOLVED** to approve the recommendation made by the Town Development & Planning committee on 16th November 2016, to continue to fund the two hour free parking initiative in the Heritage Centre Car Park, Church Street for a further 12 month period from January 2017, at a cost of £7,200.*

72.2 CALNE COMMUNITY NEIGHBOURHOOD PLAN REGULATION 14 CONSULTATION ON THE DRAFT PLAN

Councillor Warnett proposed a vote of thanks to the members of the steering group for their commitment to the process and for all their hard working in delivering the Draft Calne Community Neighbourhood Plan. The Town Mayor also proposed a vote of thanks to Clare Harris for all her work on the plan to date.

It was proposed by the Town Mayor, Councillor Rounds, seconded by Councillor MacNaughton and

***UNANIMOUSLY RESOLVED** to approve the commencement of the Regulation 14 Consultation on the Calne Community Neighbourhood Plan for a period of 7 weeks (extended to allow for the Christmas break).*

72.3 CALNE COMMUNITY AREA TRANSPORT STRATEGY

The Town Mayor briefed members on the work carried out to date by members of Calne Area Transport on the emerging Transport Plan and the reason for this request for funding.

Members were in general agreement that the completion of the Transport Strategy will benefit not just Calne but the community area as a whole.

The Town Mayor confirmed that Calne Without have allocated £1,000 from their budget. The intention is to set up a working group to include Calne Town Council, Calne Without Parish Council, Calne Area Transport and representatives from the other Parish Council's around the community area (Focus on Five) all of which will be asked if they are able to contribute. It was noted that the initial quotation of £6,000 may increase as this was quoted some time ago. It was suggested that other sources of funding should be investigated; there are a number of transport charities who could be approached.

The Town Mayor confirmed that he has received a copy of the emerging Transport Strategy which will be circulated to members for their information.

Members were in agreement that we should be obtaining three separate quotations for the work and not relying solely on the quotation supplied by Atkins.

It was agreed that due to the commercially sensitive nature of the decision being made to allocate funding and the implication this may have on the tender process, that a decision is made during confidential session.

72.4 CALNE COMMUNITY AREA DEMENTIA ACTION ALLIANCE (CCADAA)

It was proposed by Councillor Marshall, seconded by the Deputy Town Mayor, Councillor Trotman and

UNANIMOUSLY RESOLVED that Calne Town Council becomes a full member of the CCADAA, committing to the following three action points:

- *To continue to run Dementia training sessions for all new employees and Councillors*
- *To continue to send an officer to help support the CCADAA Steering Group*
- *To conduct a Dementia friendly audit of Town Council properties (Town Hall/Beversbrook/Information Centre)*

72.5 CALENDAR OF MEETINGS 2017/2018

It was proposed by Councillor Redmond, seconded by the Deputy Town Mayor, Councillor Trotman and

UNANIMOUSLY RESOLVED to approve the Calendar of Meetings 2017/18.

72.6 CHRISTMAS OPENING TIMES 2016/17

It was proposed by Councillor Redmond, seconded by Councillor Mrs Baggs and

UNANIMOUSLY RESOLVED to approve the Christmas Opening Times 2016/17.

73/16 ACCOUNTS

73.1 ACCOUNTS PAID Dated 22 September 2016, pages 2276, 27 September 2016, pages 2278-2281, 30 September 2016, (Petty Cash), 6 October 2016, (Manual Cheque), 11 October 2016, pages 2293-2294, 13 October 2016, page 2297, 13 October 2016, pages 2299-2304, 27 October 2016, pages 2319-2324, 31 October 2016, (Petty Cash), 10 November 2016, pages 2332-2338 were noted and approved.

74/16 ITEMS FOR INFORMATION

74.1 CALNE COMMUNITY SAFETY FORUM

The minutes of the meeting were noted.

74.2 CALNE & DISTRICT TWINNING ASSOCIATION

The minutes of the meeting were noted.

74.3 CALNE COMMUNITY DEMENTIA ACTION ALLIANCE

The action plan was noted.

74.4 CALNE OUR PLACE UPDATE REPORT

The minutes of the meeting were noted.

74.5 CASTLEFIELDS CANAL & RIVER PARK

The minutes of the meeting were noted.

75/16 CONFIDENTIAL SESSION

Councillor Warnett questioned why some of the items were on the confidential agenda when he felt they should be dealt with openly in public session. It was noted that the items for discussion are commercially sensitive in nature which is why they have been placed on the confidential agenda.

It was proposed by Councillor Muir, seconded by Councillor Marshall and

RESOLVED that in view of the sensitive nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw.

Councillor Warnett requested a recorded vote before entering confidential session.

COUNCILLORS	FOR	AGAINST	ABSTENTION
Mrs G J Ansell	√		
Mrs M J Baggs	√		
C M R Boase	NOT PRESENT		
Ms H E Canfer	√		
D I Conway			√
D J Davies			√

S Denley	NOT PRESENT		
A K Hill	NOT PRESENT		
R C MacNaughton	√		
H R Marshall	√		
A S Muir	√		
P M Redmond	√		
Dr J Reid	NOT PRESENT		
T W B Rounds	√		
R J Stigwood	NOT PRESENT		
A J Trotman	√		
P A B Venton	√		
D L Warnett		√	
G P Widger	NOT PRESENT		

The vote was carried.

This part of the meeting closed at 8.30pm.