

**AMENITIES COMMITTEE**  
**Minutes of the Meeting in the Large Hall of the Town Hall, Calne**  
**On Monday 11<sup>th</sup> December 2017**

**PRESENT:**

Cllr Heather Canfer (Vice Chair)  
Cllr John Bennett  
Cllr Declan Boore  
Cllr David Conway  
Cllr Terry Couchman  
Cllr Tony Trotman – Town Mayor (Ex officio)  
Cllr Glenis Ansell – Deputy Town Mayor (Ex officio)

**OFFICERS:** Stuart West - Head of Operations  
Kevin Whitehorn – Head of Leisure (left at 20:00)  
Mark Edwards – Business Support Officer

**PRESS & PUBLIC:**

No members of the public or press were present

**58/17 ELECTION OF PROPER OFFICER**

The Chair reminded members that whilst Mark Edwards has agreed to assume the role of Proper Officer for this meeting, he is in the process of becoming CILCA trained but has no legal or financial qualification in this sector. Mark may be unable to answer some questions from members at meetings, however, he will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

It was proposed by the Deputy Town Mayor - Cllr Ansell, seconded by Cllr Boore and

**UNANIMOUSLY RESOLVED** to elect Mark Edwards, Business Support Officer, as Proper Officer for this meeting.

**59/17 APOLOGIES**

Cllr Greg Widger  
Jeannette Young

**60/17 DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Cllr Conway – Recreation Club representative

**61/17 MINUTES**

It was proposed by Cllr Conway, seconded by Cllr Boore and

**RESOLVED** to approve the minutes of the meeting of the Amenities Committee held on Monday 23<sup>rd</sup> October 2017 having been circulated, and were signed by the Chair.

Cllr Canfer abstained as she was not at the meeting.

### **62/17 PROVISION OF DOG BIN**

A discussion took place about the provision of a dog bin in the Zander Road area. It was agreed that a map should be provided so that any future requests can be considered against current locations.

It was proposed by Cllr Bennett, seconded by the Town Mayor - Cllr Trotman and

**UNANIMOUSLY RESOLVED** to seek permission from Wiltshire Council to provide and maintain a dog bin at Zander Road, at a capital and on-going cost to the town council along with appropriate signage.

### **63/17 PUBLIC TOILETS**

A discussion took place about the options available to the Town Council, the resolution made on 27<sup>th</sup> February 2017 and the ongoing demand to provide public toilets for residents and visitors to the town.

It was recommended that discussions for The Pippin toilets be put on hold and any provision is viewed a temporary measure pending the outcome of the Town Centre Masterplan.

A further discussion took place that business rates would also apply and the ongoing cost of maintenance and cleaning.

It was proposed by the Town Mayor – Cllr Trotman, seconded by the Deputy Town Mayor Cllr Ansell and

**UNANIMOUSLY RESOLVED** to enter into negotiations with Wiltshire Council to obtain a licence to re-open the DDA toilet under the Town Hall Arch (Option 2) and recommission at a cost of up to £12,000 taken from the budget for Public Toilets and delegate to the Head of Operations to progress. (Budget 209 Public Toilets)

### **64/17 WILTSHIRE COUNCIL PLAY AREAS**

A discussion took place about the current arrangements and the intention of Wiltshire Council to transfer services to town and parish councils. Cllr Bennett asked whether this should be considered by the Strategic Steer Working Group and a recommendation made. Cllr Couchman confirmed that the approach to service delegation was being considered and a recommendation would be made to the next Full Council meeting. This report was put to the meetings as a time limited offer of money would come with the transfer.

It was noted by Cllr Conway that there were two play areas at Colemans Farm and one each at Fynamore Gardens and Lake View

It was proposed by the Town Mayor – Cllr Trotman, seconded by Cllr Boore and

**RESOLVED TO** accept the offer of the transfer of responsibilities of the play areas from Wiltshire Council to Calne Town Council in line with Wiltshire Council's Service

Devolution and Asset Transfer Policy and delegate to the Head of Operation to progress.

#### **65/17 WESSINGTON PARK UPDATE**

Members considered the report and noted the update on works completed.

#### **66/17 WORKING GROUP MINUTES**

**66/17.1 SKATE PARK WORKING GROUP** – Cllr Couchman offered to join the group to cover the vacancy. Stuart West advised that the company who built the skate park had ceased trading. Cllr Canfer & Cllr Thorn had met with local residents.

**66/17.2 TOWN HALL WORKING GROUP** – group has not met. A meeting is to be arranged

**66/17.3 SPORTS FACILITIES WORKING GROUP** – Kevin Whitehorn gave a verbal update of the meeting held on 6th December 2017. The Deputy Town Mayor – Cllr Ansell as that the business case for STFC use of Beversbrook be considered.

**66/17.4 BRITAIN IN BLOOM WORKING GROUP** – Notes of the meeting held on 13<sup>th</sup> November were received.

**66/17.5 HERITAGE QUARTER STEERING GROUP** – group has not met.

**66/17.6 RECREATION CLUB WORKING GROUP**- group has not met. Cllr Bennett asked about the membership of the group and the Town Council representatives that attend the Recreation Club meetings. An update will be provided to the next meeting.

**66/17.7 STRATEGIC STEER WORKING GROUP** – Notes of the meeting held on 7<sup>th</sup> November 2017 and 7<sup>th</sup> December 2017 were received. An update on the progress made in relation to Priestley Grove was given by Cllr Couchman. The working group recommended that a soil sample survey be carried out.

It was proposed by Cllr Couchman, seconded by the Town Mayor – Cllr Trotman and

**RESOLVED** to agree that a soil sample be commissioned at a cost of up to £600+VAT and delegate to the Head of Operations to progress. Money to be taken from the budget. (Budget 4411 Cemetery Land)

Cllr Conway abstained from the vote

#### **67/17 CARP MINUTES**

The notes of the committee meeting held on 16th November were received.

#### **68/17 BUDGET & RESERVES**

The budget position and reserves were noted.

#### **69/17 STRATEGIC PLAN**

The action plan was noted.

#### **70/17 CONFIDENTIAL SESSION**

Proposed by the Town Mayor – Cllr Trotman, seconded by Cllr Boore

**UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted, that the public be excluded, and they are instructed to withdraw.

Meeting Closed at 20:00

#### **71/17 CONFIDENTIAL MINUTES**

Proposed by the Town Mayor – Cllr Trotman, seconded by Cllr Boore and

**RESOLVED** to confirm, as a true record, the Confidential Minutes of the meeting of the Amenities Committee held on Monday 23<sup>rd</sup> October 2017 and were signed by the Chair.

#### **72/17 RECREATION CLUB**

The current position was noted.

#### **73/17 BEVERSBROOK**

The current position was noted.

The Meeting Closed at 20.15