

## CALNE TOWN COUNCIL

### Minutes of the Town Council meeting held in the Large Hall, Town Hall on Thursday 20<sup>th</sup> October 2016

**PRESENT:** Councillor T W B Rounds – Town Mayor  
Councillor A J Trotman - Deputy Town Mayor  
Councillor Mrs G J Ansell  
Councillor Mrs M J Baggs  
Councillor Ms H E Canfer  
Councillor D I Conway  
Councillor H R Marshall  
Councillor R C MacNaughton  
Councillor A S Muir  
Councillor Dr J Reid (*arrived at 7.10pm*)  
Councillor R J Stigwood  
Councillor D L Warnett  
Councillor G P Widger

**OFFICERS:** Jeannette Young – Acting Proper Officer  
Stuart West- Outdoor Services & Facilities Manager  
Clare Harris – PA to the Town Clerk

#### **PRESS & PUBLIC:**

There were no members of the press or public in attendance.

#### **58/16 ELECT A PROPER OFFICER**

Whilst no vote was taken, the Town Mayor reminded members that whilst Jeannette Young has agreed to assume the role of Acting Proper Office in the Town Clerk's absence, she is not CILCA trained and has no legal or financial qualification in this sector. Jeannette may be unable to answer some questions from members at meetings however, she will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

#### **59/16 APOLOGIES**

It was proposed by Councillor Marshall, seconded Councillor Mrs Baggs and

**UNANIMOUSLY RESOLVED** to approve an extension of office for Councillor Boase beyond the six month period of non-attendance due to ill-health, to be reviewed in January 2017, in accordance with Section 85 (1) of the Local Government Act 1972.

Apologies were received from the Reverend Kenway, Councillors Boase, Davies, Hill, Redmond, and Venton.

## **60/16 DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **61/16 MINUTES**

The Minutes of the Town Council meeting held on 27<sup>th</sup> September 2016, having previously been circulated, were approved and signed by the Chair.

## **62/16 CONFIDENTIAL SESSION**

It was proposed by Councillor Marshall, seconded by Councillor Macnaughton and

***UNANIMOUSLY RESOLVED** that in view of the sensitive nature of the business to be transacted that the public and press be excluded and they are instructed to withdraw.*

This part of the meeting closed at 7.05pm.