

POLICY AND RESOURCES COMMITTEE

Draft Minutes of the Meeting held in the Large Hall of the Town Hall, Calne on Wednesday 8th November 2017

PRESENT: Councillor Tony Trotman (Town Mayor)
Cllr Glenis Ansell (Chair of TD&P Committee)
Cllr David Conway
Cllr Robert MacNaughton
Cllr Robert Merrick
Cllr Greg Widger (Chair of Amenities Committee)/Vice Chair
Cllr John Boaler (Substitute)

OFFICERS: Jeannette Young – Acting Town Clerk
Mark Edwards – Business Support Officer

ALSO PRESENT: Cllr Couchman
Cllr Rounds

In the absence of the Deputy Town Mayor, Cllr Widger welcomed everyone to the meeting

Public Participation

Thirteen members of the public were present.

Deborah Downing and Star gave a presentation on behalf of the A Place 4 Us group in support of their grant application. The group was the first group of this type in Calne. The group was setup with funding from Wiltshire Council and has been successful and well attended.

24/17 ELECT A PROPER OFFICER

It was proposed by the Town Mayor - Cllr Trotman, seconded by Cllr MacNaughton and

UNANIMOUSLY RESOLVED to elect Jeannette Young as Proper Officer for this meeting

Cllr Widger reminded members that whilst Jeannette Young has agreed to assume the role of Proper Officer for this meeting, she is in the process of becoming CILCA trained but has no legal or financial qualification in this sector. Jeannette may be unable to answer some questions from members at this meeting however; she will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

25/17 APOLOGIES

Apologies were received from Cllr Marshall – Deputy Town Mayor, Cllr Fisher and Cllr Thorn.

26/17 DECLARATIONS OF INTEREST

Cllr Boaler - Marden House Committee Member

Cllr Boaler & Cllr Merrick - Fair Trade Steering Committee members

27/17 MINUTES

It was proposed by Cllr Ansell, seconded by Cllr Merrick and

RESOLVED TO APPROVE the MINUTES of the Policy and Resources Committee meeting held on Monday 25 September 2017.

28/17 DATE OF MEETING

It was noted that the date of this meeting had changed to accommodate the Public Open Meeting with the Police & Crime Commissioner

29/17 WORKING GROUPS

29/17.1 The notes of the **Finance Working Group** held on 18th September and 16th October 2017 were received.

29/17.2 A verbal update of the meeting of the Governance & Policy Working Group held on 10th October 2017 was received

The working group met to review the NALC model of standing orders. The meeting planned for 31st October was cancelled. The working group will next meet on 10th November 2017.

30/17 GRANTS & DONATIONS

The current position on Budget Code 4170 – Grants to Local Organisations was considered and discussed. The balance remaining this year stood at £ 3,183.

30/17.1 CASTLEFIELDS CANAL AND RIVER PARK ASSOCIATION

Cllr Boaler asked about usage figures for the equipment. Cllr Merrick asked about measuring success and increasing usage. The Town Mayor – Cllr Trotman raised the issue about matched funding from the Area Board which could be lost.

It was proposed by the Town Mayor – Cllr Trotman, seconded by Cllr Ansell and

RESOLVED to award a grant of £1750 for outdoor gym equipment

Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

30/17.2 A PLACE 4 US

A discussion took place about ongoing running costs and opportunities to source additional funding elsewhere. Members were minded to support the group but were limited by the amount remaining in the Grants Budget.

It was proposed by the Town Mayor – Cllr Trotman, seconded by Cllr Ansell and

UNANIMOUSLY RESOLVED to recommend to the Full Council meeting on 20th November that a grant of £5,000 be awarded from the Precept Support Fund.

30/17.3 CALNE COMMUNITY FAIRTRADE GROUP

It was proposed by Cllr Boaler, seconded by Cllr Conway and

RESOLVED to award a grant of £280.00 for hire of the Corn Exchange at the Town Hall on Saturday 3rd March 2018, during a Fairtrade Fortnight.

Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

30/17.4 The thank you letter from Calne Music & Arts Festival for award of grant was noted

31/17 BUDGET 2017/2018

The current budget position for the Policy & Resources Committee was noted.

32/17 BUDGET 2018/2019

Recommendation from Finance Working Group. It was proposed by Cllr Merrick, seconded by Cllr Ansell and unanimously agreed to

RECOMMEND THE DRAFT BUDGET 2018/19 TO THE POLICY & RESOURCES COMMITTEE MEETING FOR FURTHER RECOMMENDATION TO FULL COUNCIL.

It was proposed by Cllr Merrick, seconded by Cllr Ansell and

UNANIMOUSLY RESOLVED to approve the draft budget and recommend to the Full Council on 20th November 2017

33/17 STRATEGIC PLAN

The strategic plan was noted

34/17 CONFIDENTIAL SESSION

Public Session Closed at 19:35

It was proposed by Cllr Ansell, seconded by the Town Mayor – Cllr Trotman and

UNANIMOUSLY RESOLVED In view of the sensitive nature of the business to be

transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw.

35/17 NOTES OF PERSONNEL SUB COMMITTEE

The notes of the Personnel Sub Committee meetings held on were received and noted

Meeting Closed at 19:38

DRAFT