

POLICY AND RESOURCES COMMITTEE

Minutes of the Meeting held in the Large Hall of the Town Hall, Calne on Tuesday 20 June 2017

- PRESENT:** Councillor Tony Trotman (Town Mayor)
Cllr Glenis Ansell (Chair of TD&P Committee)
Cllr David Conway
Cllr Jon Fisher
Cllr Macgregor-Fairlie
Cllr Robert MacNaughton
Cllr Robert Merrick
Cllr Greg Widger (Chair of Amenities Committee)/Vice Chair
- IN ATTENDANCE:** Cllr John Boaler
- OFFICERS:** Jeannette Young – Acting Town Clerk
Mark Edwards – Business Support Officer

In the absence of the Deputy Town Mayor, The Town Mayor welcomed everyone to the meeting

Public Participation

Mr John Skinner from the Calne Our Place group spoke about the Grant Request of £5,000 matched funding to replace the Calne town entry road signage. The recent review identified that the existing white signs were not striking or bold enough. Visit England is seeking funding for the entire A4 route. It is felt that the new signs are a worthy investment.

Cllr Fisher asked about the town of discovery strapline and whether this had been tested on people. Mr Skinner explained that former Calne residents were involved in the discovery of oxygen, discovery of photosynthesis, weaving of silk and the Wiltshire Cure.

01/17 ELECTION OF VICE CHAIR

Cllr Widger was proposed by Cllr MacNaughton, seconded by Cllr Conway and

UNANIMOUSLY RESOLVED to appoint Cllr Widger as the Vice Chair to the Policy & Resources Committee for 2017/2018

Cllr Widger then took the Chair

02/17 ELECT A PROPER OFFICER

It was proposed by Cllr Ansell and seconded by Cllr MacNaughton and

UNANIMOUSLY RESOLVED to elect Jeannette Young as Proper Officer for this meeting

Cllr Widger reminded members that whilst Jeannette Young has agreed to assume the role of Acting Proper Officer in the Town Clerk's absence, she is not CILCA trained and has no legal or financial qualification in this sector. Jeannette may be unable to answer some questions from members at meetings; however, she will take any unanswered questions away, seek advice and/or guidance and respond as soon as practicable.

04/17 APOLOGIES

Apologies were received from Cllr Howard Marshall – Deputy Town Mayor and Cllr Ian Thorn.

05/17 DECLARATIONS OF INTEREST

Grants

Cllr Widger – previous Chair of Calne Bike meet. Will remain and speak but not vote on the grant application

Cllr Ansell – Music & Arts group member. Will remain, speak and vote

Cllr Fisher – partner is organiser of the Summer Fun event. Will remain and speak but not vote on the grant application

06/17 MINUTES

It was proposed by the Town Mayor, Cllr Trotman, seconded by Cllr Ansell and

RESOLVED TO APPROVE the MINUTES of the Policy and Resources Committee meeting held on Monday 13 March 2017.

07/17 START TIME FOR THIS COMMITTEE

It was proposed by Cllr Conway, seconded by Cllr MacNaughton and

UNANIMOUSLY RESOLVED to keep the meeting time for the Policy & Resources Committee to start at 18:30 for the ensuing year.

08/17 WORKING GROUP MEMBERSHIP

08/17.1 It was proposed by the Town Mayor, Cllr Trotman, seconded by Cllr Merrick and

UNANIMOUSLY RESOLVED to appoint the following members to the Finance Working Group

Finance Working Group

Town Mayor (ex officio)

Deputy Town Mayor (ex officio)

Cllr Ansell (Chair TD&P)

Cllr Widger (Chair Amenities)

Chilvester & Abberd Ward – Cllr Merrick

North Ward – Cllr Fisher

South Ward – Cllr Conway

Central Ward – Cllr Thorn

08/17.2 It was proposed by Cllr Macgregor-Fairlie, seconded by Cllr MacNaughton to appoint the following members to the Appeal Panel

UNANIMOUSLY RESOLVED to appoint the following members to the Appeals Panel

Cllr Conway

Cllr Ansell

Cllr Widger

09/17 ANNUAL GRANTS

The following organisations were previously awarded annual grants which are included in the annual budget of the Town Council

09/17.1 CALNE SUMMER FUN

It was proposed by Cllr Conway, seconded by Cllr Ansell and

RESOLVED: to award an annual grant of £4,000 to the Summer Fun in Calne Play scheme, for the remaining term of office of this Council, and to include this amount in our annual budget for 2018/2019.

Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

Cllr Fisher did not vote on this item

09/17.2 WILTSHIRE CITIZENS ADVICE BUREAU

It was proposed by Cllr Merrick, seconded by Cllr Macgregor-Fairlie and

UNANIMOUSLY RESOLVED to award an annual grant of £2,000 to the Wiltshire Citizens Advice Bureau for the remaining term of office of this Council, and to include this amount in our annual budget for 2018/2019.

Section 142, Local Government Act 1972

The following grant requests were considered.

09/17.3 CALNE OUR PLACE

It was proposed by Cllr Ansell, seconded by the Town Mayor, Cllr Trotman and

UNANIMOUSLY RESOLVED to award a grant of £5,000 to the Calne Our Place group for replacement town entry signs under Section 144, Local Government Act 1972

Mr Skinner was advised that contact would be made by Mr Stan Woods from the Calne Fairtrade group about potential future signage if Calne were to become a Fairtrade town. Cllr Ansell also raised the issue of Britain In Bloom signage.

09/17.3 CALNE MOVIES

It was proposed by The Town Mayor, seconded by Cllr Ansell and

UNANIMOUSLY RESOLVED to award a grant of £1,350 to Calne Movies for hire of the Town Hall for 10 monthly film showings during 2017/2018 under S145, Local Government Act 1972

09/17.4 CALNE BIKE MEET

It was proposed by The Town Mayor, seconded by Cllr MacNaughton and

RESOLVED to award a one off grant of £1,222.50 to Calne Bike Meet for hire of toilets, town council assets and charge for the use of the Church Street car park under S145, Local Government Act 1972

Cllr Widger did not vote on this item.

09/17.5 PARISH OF BLACKLANDS AND CALNE

A discussion took place about the upkeep of land not in the control of the Town Council.

It was proposed by the Town Mayor, seconded by Cllr Conway to award the grant of £2,500 in 2017/2018 for the annual maintenance to the church yard.

The motion was put to the vote. The motion was lost due to lack of support.

It was proposed by Cllr Fisher, seconded by Cllr MacNaughton and

RESOLVED to decline the application for the grant of £5,000 in 2017/2018 for the annual maintenance to the church yard

09/17.6 CALNE MUSIC AND ARTS FESTIVAL

It was proposed by Cllr MacNaughton, seconded by Cllr Fisher and

UNANIMOUSLY APPROVED to award a grant of £800.00 to help reduce the cost of ticket prices and to offer 'free' events in 2017/2018 under Section 145, Local Government Act 1972.

10/17 STANDING ORDERS

At the Full Council Meeting on the 19th June 2017 it was resolved to form a Governance and Policy Working Group.

It was proposed by Cllr Ansell, seconded by The Town Mayor, Cllr Trotman and

UNANIMOUSLY RESOLVED to include a review of Standing Orders by the Governance and Policy working group and report back through Policy & Resources to Full Council with recommendations.

Cllr Conway asked for draft terms of reference for the group along with dates to be submitted to Full Council for approval.

11/17 ACTION PLAN

The action plan was reviewed.

Cllr Fisher asked about progress with the community asset transfer. Jeannette Young replied that Calne Town Council were awaiting clarification and updates from Wiltshire Council.

Meeting Closed at 19:39

Signed Copy available in Minute Book