

**Calne Town Council
Minutes of the Town Council Meeting
Tuesday 25th September 2018
Large Hall of Calne Town Hall.**

PRESENT: Cllr Glenis Ansell – **Town Mayor**
Cllr Robert Merrick– **Deputy Town Mayor**
Cllr John Bennett
Cllr John Boaler
Cllr Declan Boore
Cllr Heather Canfer
Cllr David Conway
Cllr Terry Couchman
Cllr Jon Fisher
Cllr Alan Hill
Cllr Rich Jones
Cllr Robert MacNaughton
Cllr Howard Marshall
Cllr Tony Trotman

OFFICERS: Jeannette Young – Director of Council Services
Mark Edwards – Head of Business
Natasha Griffin – Committee Clerk

IN ATTENDANCE: Rev Wendy Tucker

Public Participation

8 members of the public were present.

Students of John Bentley School gave a presentation to members about their vision for Calne.

48/18 APOLOGIES FOR ABSENCE

Cllr Mewett, Cllr Riley, Cllr Thorn, Cllr Widger

49/18 DECLARATIONS OF INTEREST

None

50/18 MINUTES

It was proposed by Cllr Boore, seconded by Cllr Canfer and

RESOLVED to confirm as a correct record the Minutes of the
Extraordinary meeting of the Town Council held on 20th August 2018.

51/18 TOWN MAYOR'S ANNOUNCEMENTS

Members noted the upcoming events listed below.

- 51/18.1** Bonfire and Fireworks Night – 2nd November
- 51/18.2** Shopping Week – 3rd to 9th November
- 51/18.3** Remembrance Day – 11th November
- 51/18.4** Christmas Festival – 1st December

The Town Mayor, Cllr Ansell reminded members of the importance of being respectful and courteous to one another during meetings, and that agendas and minutes should be read prior to meetings.

52/18 POLICING IN CALNE

52/18.1 Police Report

Cllr Hill highlighted the section of the report relating to ‘County Lines’ and the concerns it raises that we should all be aware of.

Inspector Luffman responded explaining that there are 2 aspects that are being focused on; enforcement and identifying those who are vulnerable so that they can be supported.

Cllr Jones noted that he has been in contact with PC Stephen Carroll with respect to the police report and changes that members have requested relating to crime data.

52/18.2 Presentation by Inspector Mark Luffman on Neighbourhood Policing.

Inspector Mark Luffman provided a presentation for members.

53/18 REPORT FROM UNITARY COUNCILLORS

53/18.1 Cllr Hill noted that he is in contact with Wiltshire Council regarding the implementation of the traffic management plan associated with Hills’ recently granted planning applications and anomalies in the S106 agreement. Cllr Hill will report back once information has been gathered.

Cllr Trotman noted that there is to be a submission to the Electoral Boundary Commission regarding the extended boundaries.

54/18 COMMITTEE MINUTES / WORKING GROUP MINUTES

54/18.1 Amenities Committee – members received and noted the minutes of the extraordinary meeting held on 18th July 2018 and the draft minutes of the meeting held on 3rd September 2018.

54/18.2 Town Development & Planning Committee – members received and noted the minutes of the meetings held on 1st August 2018, 22nd August 2018 and 12th September 2018.

54/18.2.1 Recommendation from TD&P to join Great West Way, Ambassador Scheme

It was proposed by Cllr MacNaughton, seconded by Cllr Hill and

RESOLVED to approve the recommendation that Calne joins the Ambassador scheme and funding is taken from the Masterplan earmarked reserve.

To be delegated to the Head of Business to progress.

54/18.2.2 WW1 Copse - recommendation from TD&P

Members were asked to confirm a willingness to enter into a lease with Bowood Estate so that negotiations can continue.

It was proposed by Cllr MacNaughton, seconded by Cllr Marshall and

RESOLVED to approve the recommendation that, in principle, if a site adjacent to Castlefields is found that a peppercorn lease is entered into, with management of the copse being led by Calne Area Parish Forum;

To be delegated to the Town Development & Planning Committee to progress.

54/18.3 Finance Working Group

Members were requested to resolve the recommendation from the meeting held on 23rd July 2018, Cemetery Lodge Works.

It was proposed by Cllr Trotman seconded by Cllr Marshall and

UNANIMOUSLY RESOLVED to approve the recommendation that the outstanding works to the Cemetery Lodge Roof, costing £2172.00 + vat, should be

funded from the Earmarked Reserves Amenities, Equipment Replacement (902/9057).

- 54/18.4 Emergency Plan Working Group** – Members noted that a meeting is scheduled for Thursday 20th September.
- 54/18.5 Strategic Steer working Group** – Members noted that a meeting is scheduled for Wednesday 19th September.
- 54/18.6 Town Centre Sites Masterplan** – members received and noted the minutes of the meetings held on 3rd August 2018, 13th August 2018, 29th August 2018 and 10th September 2018.
- 54/18.7 Youth Facilities Services Working Group** – members noted that a meeting is scheduled for Wednesday 19th September.
- 54/18.8 Calne Community Safety Forum** – members received and noted the minutes from the meeting held on 19th July 2018.

55/18 Motions with notice

55/18.1 Proposal by Cllr Trotman

Cllr Trotman informed members that the National Trust AGM is taking place in November and members of the National Trust can attend and ask questions as to why the monument has not been repaired.

It was proposed by Cllr Trotman, seconded by Cllr Hill and

UNANIMOUSLY RESOLVED to support in principle, the actions of the group CHAMPS in order that the National Trust repair the Lansdowne obelisk to a good standard and remove the scaffold from this listed obelisk for the benefit of the many of visitors that pass along this route.

56/18 REPORTS FOR INFORMATION

56/18.1 Calendar of Meetings

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Cllr Trotman and

RESOLVED to approve the change of date of the Policy and Resources Committee meeting being held in March 2019 to 4th March 2019 and the new dates for Finance Working Group meetings.

56/18.2 Public Toilets

Wiltshire Council have been approached for a licence to re-open the toilets under the Town Hall arch. They have responded that

they feel it would be appropriate for the proposed lease to include the disabled, male and female WC's. This is due to the utilities appearing to be shared between all parts of the toilet block and, furthermore, it would also avoid the need to have the opening between the entrance lobby and the male WC blocked up. A number of issues on the proposed licence including betterment have been raised and we are awaiting a response.

It was proposed by Deputy Town Mayor, Cllr Merrick, seconded by Cllr Jones and

UNANIMOUSLY RESOLVED to approve willingness to enter into an agreement for the whole site and delegate to the Head of Operations to progress.

57/18 ACCOUNTS

57/18.1 Annual Return and Notice of Conclusion of the Audit

The Town Mayor, Cllr Ansell, informed members that the 'Notice of Conclusion of Audit' had been received from the external auditor PKF Littlejohn LLP. It was confirmed that the information in the AGAR is in accordance with proper practices and no other matters have come to their attention giving cause for concern that relevant legislative and regulatory requirements have not been met. It was therefore received and noted by all members.

57/18.2 Payments

It was proposed by Cllr Trotman, seconded by Deputy Town Mayor, Cllr Merrick and

UNANIMOUSLY RESOLVED to approve the following payments; 25th July 2018 pages 2952 – 2956, 9th August 2018 pages 2972 – 2976, 29th August 2018 pages 2980 – 2984, 31st August 2018 (Petty Cash) 14th September 2018 page 2996, 17th September 2018 pages 2999 – 3003.

58/18 BUDGET AND EARMARKED RESERVES

Members noted the attached budget and earmarked reserves.

59/18 CONFIDENTIAL SESSION

In view of the sensitive nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw.

Reason for confidential session:

To consider professional legal advice and to discuss and agree actions with respect to the Town Centre Masterplan.	Public to be excluded from the meeting to consider legal implications and commercial information.	Disclosure of legal implications and commercial information.
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RESOLVED that in view of the sensitive nature of the business to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw

Public session ended at: 20:21

60/18 To confirm, as a true record the Confidential Minutes of the Extraordinary meeting of the **Town Council** held on 20th August 2018.

It was proposed by Cllr Jones, seconded by the Deputy Town Mayor, Cllr Merrick and

RESOLVED to confirm, as a true record the Confidential Minutes of the Extraordinary meeting of the Town Council held on 20th August 2018.

61/18 CONFIDENTIAL MINUTES – Members received and noted the Confidential Minutes of the Extraordinary meeting of the Amenities Committee meeting held on 18th July 2018 and the draft minutes of the meeting held on 3rd September 2018.

It was proposed by the Town Mayor, Cllr Ansell, seconded by Deputy Town Mayor, Cllr Merrick and

RESOLVED that the meeting should be extended by 30 minutes.

62/18 TOWN CENTRE MASTERPLAN – An update was given and actions were resolved.

Meeting Closed at: 21:10